

Regular Monthly Meeting  
Caledonia Town Board  
March 10, 2016

The Regular Monthly Meeting of the Town Board of the Town of Caledonia was held March 10, 2016, 7:00 P.M., at the Town Hall, 3109 Main Street, Caledonia, NY.

Supervisor Pangrazio called the meeting to order and led in the Pledge of Allegiance.

**PRESENT:**

Supervisor	Daniel Pangrazio
Councilman	Mark Rothrock
Councilwoman	Pamela Rychlicki
Councilman	Tim Anderson
Councilman	Todd Bickford
Town Clerk	Laurie Sattora

**OTHERS:** Highway Superintendent Mark Schroeder, Livingston County Grant and Public Information Coordinator Heather Grant.

**RESOLUTION 56-2016**

**APPROVAL OF FEBRUARY 11, 2016 MINUTES WITH CORRECTION**

On motion of Councilman Rothrock seconded by Councilman Bickford, the following resolution was ADOPTED- Aye- Pangrazio, Rychlicki, Rothrock, Bickford, Anderson Absent- 0 Nay-0  
RESOLVED, that after the minor editorial correction be made, the minutes of February 11, 2016 be approved.

**OPEN FORUM**

**HEATHER GRANT-LIVINGSTON COUNTY**

Heather Grant the Livingston County Grants and Public Information Coordinator gave a brief presentation to the Town Board on what her department can assist with. Heather stated that her job as the County Grants and Public Information Coordinator is to offer assistance to Livingston County Departments & Local Municipalities in finding grant opportunities and assistance with the paperwork. Heather stated that Grant funding comes from a variety of sources such as Federal, State and Local agencies as well as foundations and even corporations. The grant process can be quite overwhelming and she will assist with the process of completing and submitting the application. Heather stated she has assisted in submitting 5 grants since November. Supervisor Pangrazio and the Board stated that they would be interested in her assistance in finding grant opportunities for the following:

- Grant opportunities for updating the Comprehensive Master Plan.
- Grant opportunities for Records Management in converting old Planning and Zoning Records.
- Grant opportunities for culvert, road, and bridge repair where the Town has recurrent water issues
- Grant opportunities for our Caledonia Rural cemetery for fencing and beautification.
- Grant opportunities for the Caledonia Library.

**ANNOUNCEMENTS/COMMUNICATIONS**

Supervisor Pangrazio reviewed the following announcements and communications with the Board:

- Notification from NYS Department of Transportation regarding the culvert replacement projects on US Route 20 just west of the juncture of US 20 and Route 5 in the Town of Caledonia. The US Route 20 site will be closed approximately 30 days to replace two culverts beginning sometime in late March
- Supervisor Pangrazio and the Board received a letter from the Boylan Law Office regarding concerns about the construction of a culvert and ditch diversion project. Attorney Skivington consulted with the Town's Engineer and sent a response including a letter and topographical drawing from Chatfield Engineering to Attorney Boylan's office stating that the proposed drainage improvements will not adversely affect his client's property.
- Supervisor Pangrazio reminded the Board that Mr. Dendis the developer of the proposed Project for the Pick-n-Pull Automobile Salvage Recovery Facility to be located at 115 River Road has requested to appear

before the Town Board on April 14<sup>th</sup>. The Public Hearing for the Pick-n-Pull Automobile Salvage Recovery Facility is tentatively scheduled for April 28, 2016 at 7:00 P.M.

- Supervisor Pangrazio distributed a copy of 2016 State and Federal Legislative Program to the Board. The program highlights key issues on the State and Federal level that are important to the local communities.
- Supervisor Pangrazio distributed a copy of the 2015 Caledonia Downtown Partnership Program Report. The report provides details on:
  - Sign & Façade Program
  - NY Main St. Program
  - New Businesses in the Village
  - Available Space in the Village
  - Destination University
  - Tax Abatement-485-N
  - Memo of Understanding contract expires May 31, 2016. The new contract is from June 1 – May 31, 2017 \$4000.00.

## **DEPARTMENTS/COMMITTEES**

### **ATTORNEY SKIVINGTON**

Attorney Skivington was not required to attend this meeting.

### **CODE ENFORCEMENT OFFICER-TOM PERKINS**

Code Enforcement Officer Tom Perkins was not required to attend this meeting.

### **PLANNING BOARD-PAM RYCHLICKI**

Councilwoman Rychlicki reported that no meeting was held in February.

### **BUILDING AND GROUNDS – SUPERVISOR PANGRAZIO**

Supervisor Pangrazio reported to the Board on the Town Hall Property. He and Highway Superintendent Schroeder reviewed the tax map for the Town Hall. The back of the property has been accumulating garbage and debris. Supervisor Pangrazio stated he is concerned about the location of the septic tank and how long ago it had been pumped. He suggested that it would be nice to fence that area in once they locate the septic tank so that it can be pumped and prevent vehicles from driving over it and causing potential damage to it.

### **HIGHWAY SUPERINTENDENT-MARK SCHROEDER**

Highway Superintendent Mark Schroeder reported to the Board on the projects that the Highway Department has been busy working on.

- Highway Superintendent Mark Schroeder recently attended Advocacy Day in Albany and distributed to the Board some handouts on the Governor's Executive Budget Proposals regarding a Five-year Highway Program and some highlights from Advocacy Day. Only 5 out of 17 Towns and Villages in Livingston County attended this year. Highway Superintendent Schroeder stated that it is very important to attend Advocacy Day to meet with our State representatives to help secure funding for our Roads and Bridges. Highway Superintendent Mark Schroeder thanked the Board for allowing him to attend each year.
- Highway Superintendent Mark Schroeder contacted 2 companies regarding replacing the fabric on the Salt Storage Building. The original company Cover-all is no longer in business. Hybrid Building Solutions gave a proposal of \$9,735.00 for the Cover-all and \$6,350.00 for installation. Highway Superintendent Schroeder will continue to research companies who provide this and will present formal proposals at a future meeting.
- GLOW will be offering a free electronic Recycling on April 9, 2016 in Batavia.
- Completed a complete shop inventory with pictures and lists. The inventory was also saved to flash drive and will be stored at Town Hall for safe keeping.
- Jobs completed:
  - Mixed salt and liquid to fill Salt Barn.
  - Brush and tree cleanup Lacey Road.
  - Painting rims on loader and generator.
  - Cut trees on McCorkindale Rd where the cross-over pipe will be changed.



