

Regular Monthly Meeting
Caledonia Town Board
February 11, 2016

The Regular Monthly Meeting of the Town Board of the Town of Caledonia was held February 11, 2016, 7:00 P.M., at the Town Hall, 3109 Main Street, Caledonia, NY.

Supervisor Pangrazio called the meeting to order and led in the Pledge of Allegiance.

<u>PRESENT:</u>	Supervisor	Daniel Pangrazio
	Councilman	Mark Rothrock
	Councilwoman	Pamela Rychlicki
	Councilman	Tim Anderson
	Councilman	Todd Bickford
	Town Clerk	Laurie Sattora

OTHERS: Highway Superintendent Mark Schroeder, Attorney Peter Skivington, Code Enforcement Officer Tom Perkins, Assessor Tami Snyder, Kim Stokoe, and a few residents.

RESOLUTION 49- 2016

APPROVAL OF JANUARY 14, 2016 MINUTES

On motion of Councilman Bickford, seconded by Councilwoman Rychlicki the following resolution was ADOPTED- Aye- Pangrazio, Rychlicki, Rothrock, Bickford, Anderson Absent- 0 Nay-0
RESOLVED, that the minutes of January 14, 2016 be approved as presented.

OPEN FORUM

ASSESSOR TAMI SNYDER

Assessor Tami Snyder addressed the Town Board regarding the 485-N Exemption that the Village of Caledonia approved by Local Law in July of 2015. As part of the Downtown Revitalization Grant Program the Village has been awarded \$225,000.00. Real Property Tax Law § 485-N is a Commercial Exemption Program that is adopted through a Local Law for a commercial or mixed-use property that has been converted, created, modernized, rehabilitated, expanded or otherwise improved, and shall receive an exemption on its taxes. The Town Board discussed this Exemption Program and shall review this Local Law to consider if it is in their best interest to adopt this Local Law.

ANNOUNCEMENTS/COMMUNICATIONS

Supervisor Pangrazio reviewed the following announcements and communications with the Board:

- Earth Day nominations are to be turned in soon.
- Teen Recognition Nominations for Livingston County Students have been made. Ten students have been nominated this year that attend Caledonia Mumford.
- Thank you letter received from Senator Gallivan in regards to the Town Board adopting the Resolution asking the Governor and State Legislature for additional funding for local roads and bridges.
- Supervisor Pangrazio sent School Superintendent Robert Molisani a thank you letter for the a one-time grant that was split with the Village of Caledonia that was received in the total amount of \$7,051.00 to help with the cost of the fulltime School Resource Officer for added security and necessary law enforcement services.
- Letter received from the NYS Department of Transportation in regards to its investigation for the lower speed limit on River Road between Cameron Road and the Monroe County Line. In

consideration of the roadway characteristics, radar data received and a review by the State Police, they determined that a reduction of the speed limit is not warranted.

- Letter from Livingston County Water & Sewer Authority regarding the proposed Water line on Lowery Road to be provided by the Town of York. The Town of York is working on the figures for the total capital cost of the project. Livingston County Water & Sewer will be setting up a meeting with the owners once these figures have been compiled.
- New York State Mandates that have to be included in our tax levy:
 - Community Colleges - \$2,150,000
 - Public Defender - \$652,246
 - Assigned Counsel - \$40,000
 - Conflict Defender- \$175,000
 - Probation - \$1,168,736
 - Jail - \$4,610,901
 - Pre K Special Ed - \$1,362,650
 - Early Intervention - \$243,414
 - Board of Elections - \$602,294
 - District Attorney - \$859,881
 - DSS alone - \$15,490,167
- Heather Grant, Livingston County Grant Writer will be attending our March Town Board meeting to discuss Grant Opportunities.
- Supervisor Pangrazio updated the Town Board on the E-911 project on schedule and almost complete.

ATTORNEY SKIVINGTON

Attorney Skivington updated the Town Board on the following items:

SCHOOL MUNICIPAL PROJECT

Attorney Skivington is waiting on the school agreement to be signed by all parties involved and will contact the school attorney to see where the agreement stands.

115 RIVER ROAD – AUTO SALVAGE PROJECT

Attorney Skivington addressed the Board on the proposed project to open a Pick and Pull at 115 River Road. This property is Located in a Planned Unit Development. According to the Town of Caledonia Code, it states that under Article X Section 130-45 that all applications shall be made to the Town Board and a public hearing is required. The Town Board then has the discretion to approve or disapprove the proposed project. Mr. Dendis appeared before the Planning Board on January 27, 2016. The Planning Board has sent a formal recommendation dated February 11, 2016 to the Caledonia Town Board to review this proposed project and plan. Included with the Planning Board's letter are also comments from Joe Dendis, Tom Perkins, Code Enforcement Officer, and also JP Schepp of Chatfield Engineering. The Board had a lengthy discussion on this proposed project. Some of the concerns the Board stated are:

1. The Greenway with walking trails is located alongside the property.
2. The number of vehicles that will be stored at the facility, increased vehicle and truck traffic, fencing, lighting, and security.
3. Who owns the driveway to access the property? The driveway is currently a shared driveway with LT Disposal. If property is sold, how does that impact the businesses located in the Planned Development?

4. The property is currently owned by Regional Gravel and not Mr. Dendis.
5. Is there an active mining permit on the current property?
6. Supervisor Pangrazio has had several property owners contact him and also come in and voice their concerns against this proposed project. He has also received two letters against the proposed development from Larry Stokoe and Matthew Loughry . These letters against this proposed development are date stamped and on file.

Attorney Skivington advised the Board that a Public Hearing will have to be held regarding this proposed development in the Planned Unit Development. The Board all agreed that this should be a separate meeting. Attorney Skivington reviewed his schedule with the Board and they decided that April 28, 2016 at 7:00 P.M. is when the Public Hearing will be held on the proposed Development. Attorney Skivington will assist Town Clerk Laurie Sattora in drafting the Legal Notice to be published in the paper and sent to the surrounding property owners.

RESOLUTION 50- 2016

PUBLIC HEARING THURSDAY APRIL 28, 2016-AUTO SALVAGE PROPOSAL

On motion of Councilman Rothrock, seconded by Councilman Bickford the following resolution was ADOPTED- Aye- Pangrazio, Rychlicki, Rothrock, Bickford, Anderson Absent – 0 Nay-0

RESOLVED, that pursuant to Article X Section 130-45 of the Town of Caledonia Town Code, a public hearing shall be held on all proposed developments within a Planned Development District.

THEREFORE, NOTICE IS HEREBY GIVEN, that Joseph Dendis has applied to the Town Board for approval of a Pick n Pull Automobile Salvage Facility to be located at 115 River Road in the Town of Caledonia. This property is located in a PLANNED DEVELOPMENT DISTRICT. A PUBLIC HEARING to accept comments on this proposal will be held on THURSDAY APRIL 28, 2016 at 7:00 P.M. at the Caledonia Town Hall, 3109 Main Street, Caledonia. Written comments can be submitted prior to the Public Hearing to the attention of the Caledonia Town Board, 3109 Main Street, Caledonia, NY 14423. The proposed action involves development of an Automobile Salvage Facility.

THORNTON ENGINEERING

8 RIVER ROAD –COMMERCIAL DRIVEWAY – LIVINGSTON ASSOCIATES

Attorney Skivington discussed the letter that Code Enforcement Officer Tom Perkins received from Thornton Engineering in regards to the construction of the proposed driveway to access the Planned Development District on the west side of River Road on the property that was formerly owned by Cynthia Nielson and now owned by Livingston Associates. Livingston Associates appeared before the Caledonia Planning Board on January 27, 2016, and the Planning Board told them that the construction of the proposed northern driveway to serve the Planned Development District on the west side of River Road is not permitted in the R-R Zoning district. The commercial driveway that Livingston Associates is proposing to construct to access the Planned Development District would provide a safer access to the business park for use by the employees and visitors of the business park due to the history of accidents at the existing southern driveway and limited sight distance for drivers.

The Board had a lengthy discussion on concerns of this proposed project. Some of the concerns the Board stated are:

1. How does this fit in the neighborhood?
2. How does it affect the surrounding property and property owners?
3. Neighbor concerns over the installation of the driveway.

Attorney Skivington will do some research on this matter and will advise the Town Board on how to proceed.

AFFORDABLE GREAT LOCATIONS – REZONING AND ADDITIONS TO EXISTING PLANNED UNIT DEVELOPMENT

Attorney Skivington and the Board discussed the rezoning and addition to Affordable Great Locations existing Planned Unit Development . Mr. Russ Corey and Mr. Chuck Hurd on behalf of Mr. Jeffrey Cohen appeared before the Planning Board on January 27, 2016 to rezone two parcels located in the RR District and one parcel in the I-2 District to be included in the existing Planned Development District. The Planning Board has sent a formal recommendation dated February 11, 2016 to the Caledonia Town Board to review and approve this application for a zoning change.

The Planning Board’s letter discusses details of the proposal. The single family property that had the dog grooming business in a separate outbuilding at its location and also the vacant corner parcel are to be added to the existing Planned Development District. A driveway would be added on River Road to access the property for employee access and truck and trailer storage, and a barn would also be built on the property for storage purposes. JP Schepp from Chatfield Engineering advised that the east-side parcel currently zoned R-R would also need a buffering along the property line.

Supervisor Pangrazio and the Town Board had a lengthy discussion this proposal.

Supervisor Pangrazio asked the Board for input on the rezoning of two additional parcels with single family residences located on Caledonia Avon Road to R-R that are currently in the I-2 District. Code Enforcement Officer Tom Perkins stated that these homes located in the Heavy Industrial Zone are Pre-Existing Non-Conforming which means that these homes were built prior to any zoning regulations being in existence in the Town. Code Enforcement Officer Tom Perkins stated that the way these two parcels are currently zoned, the property owners can’t make any improvements or additions to the properties. Supervisor Pangrazio and some members of the Board agreed that it makes sense to rezone these parcels to RR and also for the other parcels that are owned by Affordable Great Locations to be included in the existing Planned Development District.

Attorney Skivington will advise Mr. Cohen on how to proceed with the rezoning application for Affordable Great Locations to rezone and expand the existing Planned Unit District they have.

FLETCHER LANE

Attorney Skivington and the Board discussed dedicating Fletcher’s Lane as a Town road. Due to some property owner’s refusal to sign off on the easement, the Town will now have to decide how to proceed in making Fletcher’s Lane a Dedicated Town Road. Fletcher’s Lane has been maintained for over Twenty Years by the Town of Caledonia. Attorney Skivington is going to investigate Town Highway Law to see if Fletcher Lane falls under Road By Use and will report back to the Town Board at a later date.

ZONING- CODE ENFORCEMENT OFFICER TOM PERKINS

Code Enforcement Officer Tom Perkins reported to the Board that the Commodity Resource Project is proceeding and in the summer of 2016 the Town will need to update the Building Codes by Local Law. The new Building Codes have strict new laws and zero tolerance on unlicensed vehicles and stricter property maintenance laws.

PLANNING BOARD – PAMELA RYCHLICKI

Councilwoman Rychlicki reported to the Town Board on the January 27, 2016 Planning Board meeting.

- Jenea Rychlicki was introduced and welcomed as the newest Planning Board member. Jenea is replacing Kenneth Estes.
- Katie Hillman was introduced and welcomed as the new Planning Board Clerk. Katie is replacing Becky Schroeder.

- Mr. Dendis and Mr. Trout appeared before the Planning Board about the proposed Auto Salvage Pick and Pull to be located at 115 River Road.
- Mr. Glenn Thornton of Thornton Engineering on behalf of Livingston Associates appeared before the Planning Board about the installation of a proposed driveway at 8 River Road to access the Planned Development District. The driveway is located on a separate parcel that is currently zoned R-R.
- Mrs. Mary Traxler and Mr. Geoff Northrup appeared about a minor subdivision of land located on Sand Hill and Daley Road.
- Mr. Russ Corey and Mr. Chuck Hurd on behalf of Affordable Great Locations appeared regarding the rezoning and addition of parcels to the existing Planned Development District.
- Councilwoman Rychlicki stated that Chairman Sturm and the Planning Board had requested that the Town Board consider looking into Grant opportunities to update our Comprehensive Master Plan.

HIGHWAY – MARK SCHROEDER

Highway Superintendent Mark Schroeder reported to the Board on the projects that the Highway Department has been busy working on.

- The Highway Department has been doing tree clean up on Lacey Road when the weather permits and they are not out plowing and salting the roads.
- In the spring the Highway Department will be installing pipe on Sand Hill and McGovern Road.
- The Highway Department will be installing new floor drains in the shop.
- With cooperation from the Livingston County Sheriff’s Department, prisoners have been helping at the Highway Garage with painting and general cleaning.
- Highway Superintendent Mark Schroeder has met with Village DPW Chris Buckley regarding the installation of some safety railings out in front of the Town Hall to assist residents who have difficulty on the stairs in front of the office.
- The Salt Barn roof cover has a rip in it. The roof cover was installed in 2001 when the Salt Barn was constructed at a cost of approximately \$45,000. Highway Superintendent Mark Schroeder is waiting on quotes and will report back to the Board at a later date.

TOWN CLERK – LAURIE SATTORA

TOWN CLERK-LAURIE SATTORA

Town Clerk Laurie Sattora submitted her monthly report to the Town Board for the month of January 2016.

TOWN CLERK’S REPORT JANUARY 2016

Total Local Shares Remitted to Town Supervisor	\$ 3,303.63
Amount paid to: NYS Ag. & Markets Animal Population Control Fund	\$ 90.00
Amount paid to: NYS Department of Environmental Conservation – ACH(Electronically)	\$ 23.62
Amount paid to: NYS State Comptroller for Games of Chance	\$ 15.00
Total State, County & Local Revenues for JANUARY 2016:	\$ 3,432.25

RESOLUTION 51-2016

ACCEPT JANUARY 2016 TOWN CLERK’S MONTHLY REPORT

On motion of Councilman Anderson seconded by Councilwoman Rychlicki the following resolution was ADOPTED – Aye – Pangrazio, Rothrock, Anderson, Rychlicki, Bickford Nay-0 Absent – 0
RESOLVED, that the January 2016 Town Clerk’s monthly report was approved as presented.

OLD BUSINESS

PLANNING BOARD

The letter of resignation was received from Planning Board Clerk Rebecca Schroeder and is on file. Katie Hillman started as Planning Board Clerk on February 2, 2016.

NEW BUSINESS

RESOLUTION 52-2016

RESIGNATION BOARD OF ASSESSMENT REVIEW –JUDITH SIMS

On motion of Councilman Bickford, seconded by Councilman Rothrock the following resolution was ADOPTED – Aye – Pangrazio, Rothrock, Rychlicki, Bickford, Anderson Nay-0 Absent – 0

RESOLVED, that with regret the Board accepts the resignation of Judith Sims from the Board of Assessment Review.

RESOLUTION 53-2016

DEPARTMENT OF SOCIAL SERVICES WORK EXPERIENCE PROGRAM AGREEMENT WITH LIVINGSTON COUNTY

On motion of Councilman Anderson, seconded by Councilman Bickford the following resolution was ADOPTED – Aye – Pangrazio, Rothrock, Rychlicki, Bickford, Anderson Nay-0 Absent – 0

RESOLVED, that Supervisor Pangrazio is authorized to sign the work sponsor agreement with Livingston County Department of Social Services for the Work Experience Program. This agreement is for the period of January through December 31, 2018.

COMPREHENSIVE MASTER PLAN DISCUSSION

Supervisor Pangrazio discussed with the Board that the Comprehensive Master Plan has not been updated since 1964 and would like to work with the Livingston County Grant Writer Heather Grant to see if any grants would be available to fully fund this project.

RESOLUTION 54-2016

AGREEMENT TO SPEND HIGHWAY FUNDS FOR 2016

On motion of Councilman Anderson, seconded by Councilman Rothrock the following resolution was ADOPTED – Aye – Pangrazio, Rothrock, Rychlicki, Bickford, Anderson Nay-0 Absent – 0

RESOLVED, that pursuant to the provisions of Section 284 of the Highway Law, the Highway Superintendent and Town Board agrees that moneys levied and collected for the repair and improvement of highways, and received from the state for the repair and improvement of highways, shall be expended for 2016.

REVIEW OF SUPERVISORS REPORT

The Board Members have received via e-mail prior to the board meeting copies of the Monthly Supervisor's Report which includes up to date Trial Balances and Budget to Actual revenues and expenditures and trial balances. All Board Members signed off on all the reports.

AUDIT OF ABSTRACT OF PAID VOUCHERS AND TRIAL BALANCES

The Board audited the Abstract of paid Vouchers and trial balances.

RESOLUTION 55-2016

PAYMENT OF BILLS

On motion of Councilman Rothrock, seconded by Councilwoman Rychlicki the following resolution was ADOPTED- Aye- Pangrazio, Rothrock, Bickford, Anderson, Rychlicki Nay- 0 Absent- 0

RESOLVED, that the bills be paid in the following amounts:

GENERAL FUND A – Voucher #'s 35-66, 71,73	\$ 85,441.85
GENERAL FUND B - Voucher # 66-70,72	\$ 11,128.02
HIGHWAY FUND DB – Voucher #'s 19 - 33	\$ 9,350.09
FIRE DISTRICT FUND SF- Voucher # 1	\$ 298,368.00
WATER DISTRICT FUND SW – Voucher # 1	\$ 10,245.00
GRAND TOTAL	\$ 414,532.96

On motion to adjourn by Councilman Anderson seconded by Councilwoman Rychlicki and carried by all, the board meeting was adjourned.

Respectfully Submitted,
Laurie Sattora
Town Clerk