

Regular Monthly Meeting
Caledonia Town Board
November 12, 2015
7:00 P.M.

A regular Meeting of the Town Board of the Town of Caledonia was held Thursday, November 12, 2015 at 7:00 P.M. at the Town Hall.

Supervisor Pangrazio called the meeting to order and led in the Pledge of Allegiance.

PRESENT:

Supervisor	Daniel Pangrazio
Councilman	Todd Bickford
Councilman	Mark Rothrock
Councilman	Tim Anderson
Councilwoman	Pam Rychlicki
Town Clerk	Laurie Sattora

OTHERS: Highway Superintendent Mark Schroeder, Code Enforcement Officer Tom Perkins, Floyd Anderson.

RESOLUTION – 132-2015

OCTOBER 8, 2015 MINUTES

On motion of Councilman Rothrock, seconded by Councilwoman Rychlicki the following resolution was ADOPTED- Aye- Pangrazio, Bickford, Rychlicki, Rothrock, Anderson Absent –0 Nay-0
RESOLVED, that the minutes of the October 8, 2015 Meeting, be approved with corrections.

OPEN FORUM

No one requested the floor to speak.

ANNOUNCEMENTS/COMMUNICATIONS

Supervisor Pangrazio reviewed the following with the Board:

- Letter from Attorney Skivington in regards to Mr. Dendis for the property located in the PUD at 115 West River Road.
- Memorandum from Livingston County Highway Department and the Order of Succession for Deputy Highway Superintendents.
- Association of Towns 2016 Training School held in February 14-17, 2016 in New York City.
- Town Christmas Party update.
- Livingston County Development congratulations letter to Caledonia Marketplace for completing the Sign and Facade Improvement Program project.
- Letter from NYS Department of Transportation stating that they will investigate traffic conditions on River Road between Cameron Road and the Monroe County Line.

2016 BUDGET CHANGE

Supervisor Pangrazio and the Board discussed a change to the Preliminary Budget under HIGHWAY EXPENDITURES. The Board was in agreement to move \$50,000 from the DB9950.900 - Capital Reserve Fund into the DB 5110.400 -General Repair Fund for road work in the upcoming year.

DEPARTMENTS/COMMITTEES

ZONING – CODE ENFORCEMENT OFFICER TOM PERKINS

Code Enforcement Officer Tom Perkins updated the Board on the following projects in the Town:

- CRC is hoping to start work on the foundation for rebuilding.
- Valley Sand & Gravel has completed the Tunnel for the new pit and River Road has re-opened. They will be working on site work for its berms in the next few months.

- Code Enforcement Officer Tom Perkins spoke with the Board at length about a property dispute on Iroquois Road. A neighboring property owner contacted the DEC and informed them that the property owner was mining on his property without a permit. This resident had contacted Town Board members about this issue. Code Officer Tom Perkins stated that he has been working with this resident and he is not mining on his property or selling the dirt. The resident was only removing dirt from his property to expand his driveway and level his lot to install a pool in the future. The resident has been working with the DEC and the Code Office on his property updates. Councilman Bickford and Councilman Rothrock both spoke that they also received a phone call from neighbor who thinks that the resident is mining his property and also made strong accusations that the Supervisor and Code Officer are allowing this resident to mine his property. Supervisor Pangrazio, Code Enforcement Officer Tom Perkins, and the Board all agreed that this matter is a neighbor dispute and any further discussion or communications received on this matter should be handled by Attorney Skivington.

PLANNING –COUNCILWOMAN RYCHLICKI

Councilwoman Rychlicki was unable to attend the October Planning Board Meeting. The Board discussed the letter from Attorney Skivington regarding Mr. Dendis and the PUD on River Road. The Board agreed that Mr. Dendis must follow proper procedure and submit his site plan for the proposed development to the Planning Board not the Town Board for his next step.

7:15 P.M. PUBLIC HEARING ON PRELIMINARY BUDGET 2016

Supervisor Pangrazio distributed copies of the Preliminary Budget to the Board and opened the public hearing to consider the Preliminary Budget for 2016. Town Clerk Laurie Sattora read the legal notice for the Budget that was published in the Livingston County News. Supervisor Pangrazio asked the public if anyone would like to speak or ask questions concerning the budget or if the board had any questions or comments.

SUPERVISOR PANGRAZIO

Supervisor Pangrazio reviewed the 2016 Town Budget Highlights.

GOALS OF THE 2016 BUDGET

- Create a practical, responsible budget that delivers Town services in a cost effective manner
- Used Conservative Estimates.
- Fund Projects and Equipment.
- Maintain Town Services and Strategies.
- Protect Fiscal Stability.

2016 BUDGET DRIVERS

- Declining Revenues.
- .7% Property Tax Cap.
- Health Care Cost.
- State Retirement Unknowns.
- Uncontrollable Costs.

SUPERVISOR PANGRAZIO distributed to the Board a summary sheet that listed the Town Tax Rates for the past 16 years.

FLOYD ANDERSON-RESIDENT

Mr. Anderson asked Supervisor Pangrazio about the reasons for the increased costs in the NYS Retirement under the General Fund and the why it decreased in the DB account.

SUPERVISOR PANGRAZIO

Supervisor Pangrazio stated that the change was due to retirement of employees and also the new employee's earnings are less causing the change in costs.

BUILDING & GROUNDS - SUPERVISOR-DANIEL PANGRAZIO

Supervisor Pangrazio updated the Board that the chimney has been capped off and the drain on the roof has also been fixed on the Town Hall.

TRAFFIC SAFETY – MARK SCHROEDER

Highway Superintendent Mark Schroeder reported on the most recent Traffic Safety Meeting.

HIGHWAY-MARK SCHROEDER

Highway Superintendent Mark Schroeder updated the Board on the work that the Highway Department has completed.

- Highway Superintendent Mark Schroeder and Deputy Highway Superintendent Ron Beach attended Pesticide Training last month.
- The Highway Department has been finishing work on Feeley, Lacey, and Quarry Road.
- They also have been working for Livingston County and have been helping the Town of Geneseo at Long Point Park.
- Chatfield Engineers is compiling an estimate for installation of a ditch to alleviate the water problems on McIntyre Road and a property easement for one of the residents.
- The Brush pile has been ground.
- Highway Superintendent Mark Schroeder is getting quotes on Heat pump systems with forced air ducting for the Highway Garage. The current heating system has cost the Highway Department approximately \$1500 – \$2000 in repairs this past year.

TOWN CLERK

Town Clerk Laurie Sattora submitted her monthly report to the Town Board for the month of October 2015.

TOWN CLERK’S REPORT OCTOBER 2015

Total Local Shares Remitted to Town Supervisor	\$ 1,798.40
Amount paid to: NYS Ag. & Markets Animal Population Control Fund	\$ 54.00
Amount paid to: NYS Health Department for Marriage License	\$ 22.50
Amount paid to: NYS Department of Environmental Conservation – ACH(Electronically)	\$ 1,112.10
Total State, County & Local Revenues for October 2015:	\$ 2,987.00

RESOLUTION 133-2015

ACCEPT OCTOBER 2015 TOWN CLERK’S MONTHLY REPORT

On motion of Councilman Anderson seconded by Councilman Bickford, the following resolution was ADOPTED – Aye – Pangrazio, Rothrock, Anderson, Rychlicki, Bickford Nay-0 Absent – 0
RESOLVED, that the October 2015 Town Clerk’s monthly report be approved as presented.

CLOSE PUBLIC HEARING AT 7:45 P.M.

Supervisor Pangrazio asked if anyone present would like to speak on the 2016 budget or if any board members had any comments or questions. No one present had any further questions or concerns, so Supervisor Pangrazio closed the public hearing.

NEW BUSINESS

2016 BUDGET CHANGES

Supervisor Pangrazio reviewed changes to the Preliminary Budget for 2016.

RESOLUTION 134-2015

2016 BUDGETARY CHANGES

On motion of Councilman Rothrock seconded by Councilwoman Rychlicki, the following resolution was ADOPTED – Aye-Pangrazio, Anderson, Rychlicki, Rothrock, Bickford Nay – 0 Absent- 0
RESOLVED, that the changes made to the Preliminary Budget for 2016 be accepted.

RESOLUTION 135-2015

2016 BUDGET ADOPTION

On motion of Councilman Anderson seconded by Councilman Bickford, the following resolution was ADOPTED – Aye-Pangrazio, Anderson, Rychlicki, Rothrock, Bickford Nay – 0 Absent- 0
RESOLVED, that the Changed Preliminary Budget be adopted as the annual budget and; BE IT FURTHER RESOLVED, that the Town Clerk shall prepare and certify in triplicate, copies of said Annual Budget, as adopted by this Board, and deliver one copy to the Supervisor to be presented by him to the Board of Supervisors of the County.

RESOLUTION 136-2015

BUDGET ADJUSTMENT – PAYROLL – HIGHWAY

On Motion of Councilman Anderson seconded by Councilman Bickford the following resolution was ADOPTED – Aye – Pangrazio, Rothrock, Anderson, Rychlicki, Bickford Nay-0 Absent –0
RESOLVED, that Supervisor Pangrazio is authorized to make the following Budgetary Adjustment to the following accounts:

FROM: DB5148.100 (Services for County Personal Services) \$2736.42
TO: DB5110.100 (General Repair Personal Services)

RESOLUTION 137-2015

BUDGET ADJUSTMENT – PAYROLL - HIGHWAY

On Motion of Councilman Anderson seconded by Councilman Bickford the following resolution was ADOPTED – Aye – Pangrazio, Rothrock, Anderson, Rychlicki, Bickford Nay-0 Absent –0
RESOLVED, that Supervisor Pangrazio is authorized to make the following Budgetary Adjustment to the following accounts:

FROM: A8810.100 (Cemeteries Personal Services) \$840.50
FROM: A8810.400 (Cemeteries Contractual) \$692.65
TO: A5132.100 (Garage Personal Services) \$840.50 & \$692.65 for a total of \$1533.15

RESOLUTION 138-2015

BUDGET ADJUSTMENT – PAYROLL – DEPUTY CLERK

On Motion of Councilman Anderson seconded by Councilman Bickford the following resolution was ADOPTED – Aye – Pangrazio, Rothrock, Anderson, Rychlicki, Bickford Nay-0 Absent –0
RESOLVED, that Supervisor Pangrazio is authorized to make the following Budgetary Adjustment to the following accounts:

FROM: A1410.400 (Town Clerk Contractual) \$494.98
FROM: A1620.400 (Buildings Contractual) \$134.02
TO: A1410.110 (Deputy Town Clerk Personal Services) \$494.98 & \$134.02 for a total of \$629.00.

RESOLUTION 139-2015

RUSS BARBER - BOARD OF ASSESSMENT REVIEW

On motion of Councilman Rothrock, seconded by, Councilman Bickford the following resolution was ADOPTED –Aye- Pangrazio, Rychlicki, Bickford, Rothrock, Anderson Nay-0 Absent – 0
RESOLVED, that Russell Barber is re-appointed to the Assessment Review Board, term ending 09/30/2020.

RESOLUTION 140-2015

ASHLEY CUMMINGS – TOWN REPRESENTATIVE ON VILLAGE RECREATION BOARD

On motion of Councilman Anderson, seconded by, Councilwoman Rychlicki the following resolution was ADOPTED –Aye- Pangrazio, Rychlicki, Bickford, Rothrock, Anderson Nay-0 Absent – 0
RESOLVED, that Ashley Cummings is appointed as the Town Representative for the Village Recreation Board.

REVIEW OF SUPERVISORS REPORT

The Board Members have received via e-mail prior to the board meeting copies of the Monthly Supervisor’s Report which includes up to date Trial Balances and Budget to Actual revenues and expenditures and trial balances. All Board Members signed off on all the reports.

AUDIT OF ABSTRACT OF PAID VOUCHERS AND TRIAL BALANCES

The Board audited the Abstract of paid Vouchers and trial balances.

RESOLUTION 141-2015

PAYMENT OF BILLS

On motion of Councilman Rothrock, seconded by Councilman Bickford the following resolution was

ADOPTED- Aye- Pangrazio, Rothrock, Bickford, Anderson, Rychlicki Nay- 0 Absent- 0

RESOLVED, that the bills be paid in the following amounts:

GENERAL FUND A – Voucher #'s 281-313, 315	\$ 29,308.78
GENERAL FUND B - Voucher # 314	\$ 149.99
HIGHWAY FUND DB – Voucher #'s 166-182	\$ 85,337.51
GRAND TOTAL	\$ 114,796.28

On motion to adjourn by Councilman Rothrock seconded by Councilwoman Rychlicki and carried by all, the board meeting was adjourned.

Respectfully Submitted,
Laurie Sattora
Town Clerk