

Regular Monthly Meeting
Caledonia Town Board
February 12, 2015
7:00 P.M.

A regular Meeting of the Town Board of the Town of Caledonia was held Thursday, February 12, 2015, at 7:00 P.M. at the Town Hall.

Supervisor Pangrazio called the meeting to order and led in the Pledge of Allegiance.

PRESENT:

Supervisor	Daniel Pangrazio
Councilman	Mark Rothrock
Councilman	Tim Anderson
Councilwoman	Pamela Rychlicki
Councilman	Todd Bickford
Town Clerk	Laurie Sattora

OTHERS: Mark Schroeder Highway Superintendent.

RESOLUTION 46-2015

APPROVAL OF JANUARY 8, 2015 MINUTES

On motion of Councilman Rothrock, seconded by Councilman Bickford the following resolution was
ADOPTED- Aye- Pangrazio, Rychlicki, Rothrock, Bickford, Anderson Absent – 0 Nay-0
RESOLVED, that the minutes of January 8, 2015 be approved as presented.

RESOLUTION 47-2015

APPROVAL OF JANUARY 15, 2015 MINUTES

On motion of Councilwoman Rychlicki, seconded by Councilman Anderson the following resolution was
ADOPTED- Aye- Pangrazio, Rychlicki, Rothrock, Bickford, Anderson Absent – 0 Nay-0
RESOLVED, that the minutes of January 15, 2015 be approved as presented.

OPEN FORUM

No one requested to speak.

ANNOUNCEMENTS/COMMUNICATIONS

Supervisor Pangrazio reviewed the following announcements and communications with the Board:

- Earth Day nominations are to be turned in soon.
- 2015 Opportunity Agenda information received from Governor Cuomo's office. It is the Governor's plan to reform the education system, restore economic opportunity, and restore the public's confidence and trust in our justice system.
- Teen Recognition nominations are due by next week.
- Attorney Skivington Communication sent an e-mail regarding Spring Street electrical damages.
- Supervisor Pangrazio announced that for the upcoming 2015 Fall Election – Dan Pangrazio will be running for Town Supervisor, Laurie Sattora will be running for Town Clerk, Pamela Rychlicki and Timothy Anderson will be running for Town Council, and Mark Riggi will be running for Town Justice.

DEPARTMENTS/COMMITTEES

ATTORNEY-PETER SKIVINGTON – Not required.

ZONING- CODE ENFORCEMENT OFFICER TOM PERKINS – Not required.

PLANNING BOARD – PAMELA RYCHLICKI- No January meeting held.

BUILDING & GROUNDS- TODD BICKFORD

Councilman Bickford reported to the Board that he sent our 5 requests for proposals for the new boiler system. Two contractors stated they would not be submitting a quote. Councilman Bickford will be getting quotes from Turnbull Heating, Isaac Heating, and Steve Sickles for the new boiler system.

HIGHWAY- MARK SCHROEDER

Highway Superintendent Mark Schroeder reported to the Board on the projects that the Highway Department has been busy working on.

- The Highway crew has been busy with snow plowing and working on the trucks, and general maintenance in the shop.
- Highway Superintendent Mark Schroeder stated that the Highway Garage is in need of used waste oil.
- Highway Superintendent Mark Schroeder will be traveling to Albany the first week of March along with other Town Highway Superintendents to seek additional funding for Highway Projects.

TOWN CLERK

Town Clerk Laurie Sattora submitted her monthly report to the Town Board for the month of **JANUARY 2015.**

TOWN CLERK’S REPORT – JANUARY 2015

Total Local Shares Remitted to Town Supervisor	\$ 2,964.30
Amount paid to: NYS Ag. & Markets Animal Population Control Fund	\$ 46.00
Amount paid to: NYS Environmental Conservation	\$ 73.70
Amount paid to: NYS Comptroller for Games of Chance	\$ 15.00
Total State, County & Local Revenues for JANUARY 2015:	\$ 3,099.00

RESOLUTION 48-2015

ACCEPT JANUARY 2015 TOWN CLERK’S MONTHLY REPORT

On motion of Councilman Anderson, seconded by Councilman Bickford the following resolution was ADOPTED – Aye – Pangrazio, Rothrock, Rychlicki, Bickford ,Anderson Nay-0 Absent – 0
RESOLVED, that the Town Clerk’s January 2015 monthly report be approved as presented.

OLD BUSINESS

RESOLUTION – 49-2015

LETTER OF RETIREMENT-GRETCHEN HARTFORD

On motion of Councilman Rothrock, seconded by Councilwoman Rychlicki the following resolution was ADOPTED- Aye- Pangrazio, Rychlicki, Rothrock, Bickford, Anderson Absent – 0 Nay-0
RESOLVED, that Gretchen Hartford has submitted her letter of resignation as Supervisor’s Secretary, Deputy Town Clerk, and Deputy Vital Statistic’s Registrar for the purposes of retirement. Gretchen’s last day of employment will be Friday, February 27, 2015. It is with great appreciation for all her years of employment that the Town Board accepts with regret her letter of retirement.

RESOLUTION – 50-2015

LETTER OF RETIREMENT- JAMES SAWYER

On motion of Councilman Bickford, seconded by Councilman Anderson the following resolution was ADOPTED- Aye- Pangrazio, Rychlicki, Rothrock, Bickford, Anderson Absent – 0 Nay-0
RESOLVED, that James Sawyer has submitted his letter of resignation as a Highway Employee for the purposes of retirement. James Sawyer’s last day of employment will be March 11, 2015. It is with great appreciation for all his years of employment that the Town Board accepts with regret his letter of retirement.

RULES AND REGULATIONS – HEALTH CARE

The Board had a discussion regarding healthcare costs.

NEW BUSINESS

AFFIDAVITS OF GOOD MORAL CHARACTER FOR RAFFLE LICENSE

Every organization applying for a Games of Chance/Raffle License from the Town of Caledonia shall submit each year with the application an Affidavit of Good Moral Character signed by every Member-in-Charge and Assistants-to Members-in-Charge asserting that they have never been convicted of a crime. this Affidavit shall constitute a background check for Bingo/Games of Chance/ or Raffle licensing purposes.

RESOLUTION 51-2015

RAFFLE LICENSE – ST. AGNES SCHOOL

On motion of Councilwoman Rychlicki seconded by Councilman Rothrock the following resolution was

ADOPTED- Aye- Pangrazio, Anderson, Rychlicki, Rothrock, Bickford Nay-0 Absent –0

RESOLVED, that the due to St. Agnes School’s hardship of not being able to hold its annual fundraiser at St. Agnes School because the building is not handicap accessible, the Town Board gives approval of the 2015 application for a Category 3 Raffle License for St. Agnes School to hold its fundraiser at Jones Hall.

RESOLUTION 52-2015

INVESTMENT POLICY

On motion of Councilman Anderson, seconded by Councilman Bickford the following resolution was

ADOPTED- Aye- Pangrazio, Rychlicki, Rothrock, Bickford, Anderson Absent – 0 Nay-0

RESOLVED, that the Town’s Investment Policy has been updated and reviewed.

HIGHWAY INTERVIEWS

Highway Superintendent Mark Schroeder along with Supervisor Pangrazio and Councilman Bickford will be conducting interviews for the opening in the Highway Department.

REVIEW OF SUPERVISORS REPORT – JANUARY 2015

The Board Members have received via e-mail prior to the board meeting copies of the Monthly Supervisor’s Report which includes up to date Trial Balances and Budget to Actual revenues and expenditures and trial balances for January 2015. All Board Members signed off on all the reports.

AUDIT OF ABSTRACT OF PAID VOUCHERS AND TRIAL BALANCES

The Board audited the Abstract of paid Vouchers and trial balances for January 2015.

RESOLUTION 53-2015

PAYMENT OF BILLS

On motion of Councilman Rothrock, seconded by Councilman Anderson the following resolution was

ADOPTED- Aye- Pangrazio, Rychlicki, Rothrock, Bickford, Anderson Absent –0 Nay-0

RESOLVED, that the bills be paid in the following amounts:

GENERAL FUND A – Voucher #'s 25 – 33, 35-38, 49, 52, 55- 67	\$ 81,847.39
GENERAL FUND B – Voucher #'s 34.39.50.51.53.54	\$ 13,174.19
HIGHWAY FUND DB – Voucher #'s 14 – 26	\$ 15,789.43
FIRE DISTRICT - Voucher # 1	\$ 296,970.00
WATER DISTRICT – Voucher # 1	\$ 5,367.50
GRAND TOTAL	\$ 413,148.51

On motion to adjourn by Councilman Anderson, seconded by Councilman Rothrock and carried by all, the board meeting was adjourned.

Respectfully Submitted,
Laurie Sattora
Town Clerk

