

Regular Monthly Meeting
Caledonia Town Board
March 13, 2014
7:00 P.M.

A regular Meeting of the Town Board of the Town of Caledonia was held Thursday, March 13, 2014 at 7:00 P.M. at the Town Hall.

Supervisor Pangrazio called the meeting to order and led in the Pledge of Allegiance.

<u>PRESENT:</u>	Supervisor	Daniel Pangrazio
	Councilwoman	Pamela Rychlicki
	Councilman	Tim Anderson
	Councilman	Todd Bickford
	Councilman	Mark Rothrock
	Town Clerk	Laurie Sattora
	Highway Superintendent	Mark Schroeder

RESOLUTION 52-2014

APPROVAL OF FEBRUARY 13, 2014 MINUTES

On motion of Councilwoman Rychlicki, seconded by Councilman Bickford the following resolution was ADOPTED- Aye- Pangrazio, Rychlicki, Rothrock, Bickford, Anderson Absent – 0 Nay-0
RESOLVED, that the minutes of February 13, 2014 be approved as presented.

OPEN FORUM

No one requested for privilege of the floor.

ANNOUNCEMENTS/COMMUNICATIONS

- Supervisor Pangrazio shared with the Board a thank you note received from the Big Springs Museum thanking the Town for its support.
- Supervisor Pangrazio gave the Board a copy of an email received about the Property Tax Freeze Summary proposed by Governor Cuomo in the 2014-2015 Budget.
- Supervisor Pangrazio shared another training opportunity available for Planning and Zoning Board Members that will be held in May. The training opportunity that the County Planning Board held at the Town Hall in February was well attended and very informative.
- Supervisor Pangrazio distributed the 2013-2014 Town Salaries for Supervisor, Town Clerk, Highway Superintendent, Tax Collector, Town Justice, and Town Council Members for Livingston County.

DEPARTMENTS/COMMITTEES

ATTORNEY-PETER SKIVINGTON

Attorney Skivington was not able to attend the meeting. He is currently working on several items for the Town.

ZONING- CODE ENFORCEMENT OFFICER-TOM PERKINS

Code Enforcement Officer Tom Perkins was not required to attend the meeting.

PLANNING BOARD - PAM RYCHLICKI

Councilwoman Rychicki reported on the February Planning Board Meeting.

HIGHWAY – MARK SCHROEDER

Highway Superintendent Mark Schroeder gave his monthly report to the Board. Nine Town Highway and two Village DPW Superintendent's from Livingston County recently went to Albany seeking additional funding for the Consolidated Highway Improvement Program (CHIPS) for the upcoming 2015 Budget.

The Highway Department has been working on general maintenance around the shop and on the equipment. They still have been busy plowing snow. Equipment repairs have been quite extensive this year due to the harsh winter we have had. Superintendent Schroeder discussed with the Board about selling the old grader at the upcoming Palmyra auction.

TRAFFIC SAFETY – MARK SCHROEDER

The Traffic Safety meeting was cancelled due to the most recent snowstorm.

TOWN CLERK

Town Clerk Laurie Sattora submitted her monthly report to the Town Board for the month of February 2014.

TOWN CLERK’S REPORT – FEBRUARY 2014

Total Local Shares Remitted to Town Supervisor	\$ 1,961.75
Amount paid to: NYS Ag. & Markets Animal Population Control Fund	\$ 51.00
Amount paid to: NYS Health Department for Marriage License	\$ 67.50
Total State, County & Local Revenues for FEBRUARY 2014:	\$ 2,080.25

RESOLUTION 53-2014

ACCEPT FEBRUARY 2014 TOWN CLERK’S MONTHLY REPORT

On motion of Councilman Anderson, seconded by Councilwoman Rychlicki the following resolution was ADOPTED – Aye – Pangrazio, Rothrock, Rychlicki, Bickford, Anderson Nay-0 Absent – 0
RESOLVED, that the Town Clerk’s February 2014 monthly report be approved as presented.

ASSESSOR – TAMI SNYDER

Tami Snyder the Assessor was not required to attend.

OLD BUSINESS

TOWN BUILDING UPDATE-SUPERVISOR PANGRAZIO

Supervisor Pangrazio updated the Board on the work on the basement walls.

GENERAL CODE

Supervisor Pangrazio, Code Enforcement Tom Perkins, and Town Clerk Laurie Sattora will continue to work on Code Revitalization over the coming months to review what changes are needed.

VALLEY SAND AND GRAVEL

A notice was received from the NYS Department of Environmental Conservation regarding the DEC Permit Application #8-2422-00032/00001 for Valley Sand & Gravel Inc-Avon Pit in the Town of Caledonia. Attorney Skivington reviewed the notice regarding Valley Sand and Gravel and stated in an email to Supervisor Pangrazio that it appears that the DEC has identified Indian artifacts on the site, which will require Valley Sand and Gravel to conduct further environmental studies with DEC.

FLETCHER’S LANE

Attorney Skivington will draft up papers for the landowners to sign off on Fletcher’s Lanes Highway – right-of-way. Then it can become an official dedication for a Town Road.

NEW BUSINESS

POLICIES AND PROCEDURES

The Board discussed implementing Policies and Procedures in accordance with the New York State Comptroller’s Office Guidelines.

MCINTYRE ROAD

Supervisor Pangrazio was contacted by a resident who lives on McIntyre Road whose had their well water tested and the results showed it was positive for E-Coli in the water system. Three wells on McIntyre Road have tested positive. The Health Department will be sending out letters to the residents regarding this issue and how to get their well tested. The resident asked Supervisor Pangrazio if the Town would be able to install Public Water out McIntyre Road. Supervisor Pangrazio stated he would contact the Livingston County Water and Sewer Authority to conduct a feasibility and cost study.

REVIEW OF SUPERVISORS REPORT

On the recommendation from the NYS Comptroller’s Office the Board Members are now receiving hard copies of the Monthly Supervisor’s Report which includes up to date Trial Balances and Budget to Actual revenues and expenditures and trial balances for February 2014. All Board Members signed off on all the reports.

AUDIT OF ABSTRACT OF PAID VOUCHERS AND TRIAL BALANCES

The Board audited the Abstract of Paid Vouchers and trial balances for February 2014.

RESOLUTION 54-2014

PAYMENT OF BILLS

On motion of Councilman Bickford seconded by Councilwoman Rychlicki he following resolution was ADOPTED – Aye – Pangrazio, Anderson, Rothrock, Rychlicki, Bickford Nay-0 Absent – 0

RESOLVED, that the bills be paid in the following amounts:

GENERAL FUND A – Voucher #'s 67-84,86 - 94	\$ 11,366.82
GENERAL FUND B – Voucher #'s 85	\$ 264.00
HIGHWAY FUND DB – Voucher #'s 27 - 46	\$ 123,099.83
GRAND TOTAL	\$ 134,730.65

On motion to adjourn by Councilman Bickford, seconded by Councilwoman Rychlicki and carried by all, the board meeting was adjourned.

Respectfully Submitted,

Laurie Sattora
Town Clerk