

Regular Monthly Meeting
Caledonia Town Board
June 11, 2015
7:00 P.M.

A regular Meeting of the Town Board of the Town of Caledonia was held Thursday, June 11, 2015, at 7:00 P.M. at the Town Hall.

Supervisor Pangrazio called the meeting to order and led in the Pledge of Allegiance.

PRESENT: Supervisor Daniel Pangrazio
Councilman Mark Rothrock
Councilman Tim Anderson
Councilwoman Pamela Rychlicki
Councilman Todd Bickford
Town Clerk Laurie Sattora

ABSENT: No One

OTHERS: Mark Schroeder Highway Superintendent, three residents.

RESOLUTION 84-2015

APPROVE MAY 14, 2015 MINUTES

On motion of Councilman Rothrock, seconded by Councilwoman Rychlicki the following resolution was
ADOPTED- Aye- Pangrazio, Rothrock, Rychlicki, Anderson, Bickford Absent – 0 Nay-0
RESOLVED, that the minutes of May 14, 2015 be approved as presented.

OPEN FORUM

A resident from Lowery Rd is requesting that the Town of Caledonia look into hooking into the Town of York's water supply that is currently on McVean Road and on Route 5 & 20 in the Town of York. The resident stated that they and three other residents on Lowery Road have well water issues. Supervisor Pangrazio told the resident that the water supply belongs to the Town of York and he would have to speak with Supervisor Deming to see if the Town of York would be willing to sell them water. All costs associated with the installation of the water lines and hookups to the residents would be the complete responsibility of the homeowners. Supervisor Pangrazio took the resident's phone number and stated that he would contact them after he spoke with Supervisor Deming from the Town of York and had more information. The resident also had concerns regarding the heavy rains we have had that are causing flooding in their front yard. They feel that this is a result of a culvert that was removed between 2004 and 2005. Highway Superintendent Schroeder stated that when that culvert was removed it was crushed and was not diverting rain water away from the properties. Highway Superintendent Schroeder stated that he will look into the situation. He also stated that a solution to the problem would be to install another culvert pipe and also to plant trees along the right-of-way.

ANNOUNCEMENTS/COMMUNICATIONS

- St. Andrews Episcopal Church will be holding it 5K Race on Saturday August 15th.

DEPARTMENTS/COMMITTEES

ATTORNEY-PETER SKIVINGTON

Attorney Skivington was not required to attend the meeting. He is currently working on the Host Agreement and Special Use Permit for Valley Sand and Gravel.

PLANNING BOARD – PAM RYCHLICKI

Councilwoman Rychlicki reported on the May Planning Board meeting. Councilwoman Rychlicki stated that the Planning Board will hold its June Meeting on June 22, 2015 for its Special Use Permit.

BUILDING/GROUNDS-TODD BICKFORD

Councilman Bickford stated that he would contact Steve Sickles about the Boiler installation at the Town Hall. Supervisor Pangrazio and the Town Board discussed the Caledonia Rural Cemetery and getting the property surveyed in 2016 and installing a fence on the west side of the property. An easement to access the right-of-way may be needed from Ace Hardware to access the cemetery.

HIGHWAY DEPARTMENT

Highway Superintendent Schroeder spoke on the recent projects that the Highway Department has been working on and future projects.

- Met with Chatfield Engineering about McIntyre Road water issues for a preliminary estimate of the costs involved.
- Completed drainage work around shop.
- Road work on Cold Spring rd
- Cleaned out the ditches on McKenzie Rd.
- Hauling stone.
- FEMA money may be available for extra mitigation.
- Planting trees in the Town right-of-way.

TRAFFIC SAFETY REPORT - MARK SCHROEDER

Highway Superintendent Mark Schroeder reported on the most recent Traffic Safety Meeting.

TOWN CLERK-LAURIE SATTORA

Town Clerk Laurie Sattora submitted her monthly report to the Town Board for the month of **MAY 2015**.

TOWN CLERK’S REPORT – MAY 2015

Total Local Shares Remitted to Town Supervisor	\$ 2,818.53
Amount paid to: NYS Ag. & Markets Animal Population Control Fund	\$ 35.00
Amount paid to: NYS Environmental Conservation	\$ 321.22
Amount paid to: NYS Department of Health - Marriage Licenses	\$ 67.50
Total State, County & Local Revenues for MAY 2015:	\$ 3,242.25

RESOLUTION 85 -2015

ACCEPT TOWN CLERK’S MONTHLY REPORT

On motion of Councilman Anderson, seconded by Councilman Bickford the following resolution was ADOPTED- Aye- Pangrazio, Rothrock, Rychlicki, Anderson, Bickford Absent – 0 Nay-0
RESOLVED, that the Town Clerk’s May 2015 monthly report be approved as presented.

OLD BUSINESS

GRIEVANCE DAY REPORT

Supervisor Pangrazio reviewed the Grievance Day report with the Town Board. The Grievance Board reviewed two Stipulation agreements, one correction to the Assessment Roll, and four grievances.

BUDGET DISCUSSION

Supervisor Pangrazio discussed with the Town Board about the upcoming 2016 Budget. Supervisor Pangrazio is very concerned about the Fund Balance for the General Account. Supervisor Pangrazio stated with the proposed increases from Healthcare of over 17% and a possible 10% increase from the NYS Retirement System, he will have no choice but to go over the Tax Cap. These two uncontrollable costs and increases cause great concern that are taking away funding from the day to day expenses in maintaining the Town.

RESOLUTION 86-2015

RESCIND RESOLUTION 73-2015- AUTHORIZING THE ADOPTION OF THE 2015 LIVINGSTON COUNTY, NY ALL-HAZARDS MITIGATION PLAN

On motion of Councilman Bickford, seconded by Councilwoman Rychlicki the following resolution was ADOPTED- Aye- Pangrazio, Rothrock, Rychlicki, Anderson, Bickford Absent – 0 Nay-0

RESOLVED, that RESOLUTION 73-2015 that was approved at our April 2015 Board Meeting be rescinded upon direction from the Livingston County Department of Emergency Management because of a change in the wording of the resolution.

NEW BUSINESS

RESOLUTION 87-2015

AUTHORIZING THE ADOPTION OF THE 2015 LIVINGSTON COUNTY, NY ALL-HAZARDS MITIGATION PLAN

On motion of Councilman Rothrock, seconded by Councilman Bickford the following resolution was PASSED AND ADOPTED on this 11th day of June 2015, by the following vote:

AYES: Supervisor Pangrazio, Councilman Bickford, Councilman Anderson, Councilman Rothrock, and Councilwoman Rychlicki

NOES: 0

ABSENT: 0

ABSTAIN:0

WHEREAS; all jurisdictions within Livingston County have exposure to natural hazards that increase the risk to life, property, environment, and the County and local economy; and

WHEREAS; pro-active mitigation of known hazards before a disaster event can reduce or eliminate long-term risk to life and property; and

WHEREAS, The Disaster Mitigation Act of 2000 (Public Law 106-390) established new requirements for pre and post disaster hazard mitigation programs; and

WHEREAS, a coalition of Livingston County municipalities with like planning objectives has been formed to pool resources and create consistent mitigation strategies within Livingston County; and

WHEREAS, the coalition has completed a planning process that engages the public, assesses the risk and vulnerability to the impacts of natural hazards, develops a mitigation strategy consistent with a set of uniform goals and objectives, and creates a plan for implementing, evaluating and revising this strategy;

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Caledonia:

1. Adopts in its entirety, the 2015 Livingston County All-Hazards Mitigation Plan (the “Plan”) as the jurisdiction’s Hazard Mitigation Plan, and resolves to execute the actions identified in the Plan that pertain to this jurisdiction.
2. Will use the adopted and approved portions of the Plan to guide pre- and post-disaster mitigation of the hazards identified.
3. Will coordinate the strategies identified in the Plan with other planning programs and mechanisms under its jurisdictional authority.
4. Will continue its support of the Mitigation Planning Committee as described within the Plan.
5. Will help to promote and support the mitigation successes of all participants in this Plan.
6. Will incorporate mitigation planning as an integral component of government and partner operations.
7. Will provide an update of the Plan in conjunction with the County no less than every five years.

RESOLUTION 88-2015

ASSESSMENT BOARD OF REVIEW COMPENSATION

On motion of Councilman Anderson, seconded by Councilman Bickford the following resolution was ADOPTED – Aye – Pangrazio, Rychlicki, Rothrock, Bickford, Anderson Nay-0 Absent – 0

RESOLVED, that the members of the Assessment Board of Review be paid for Grievance Day.

COPIER DISCUSSION

The Town received quotes from Ricoh, Toshiba, Printer Components, and Konica Minolta. All models were comparable in style and equipment.

Ricoh	MP C3003	\$ 5,095.00
Toshiba Business Solutions	E Studio3055c	\$ 5,129.00
Printer Components	Xerox 7500	\$ 6,090.00
Konica Minolta	c364e	\$10,392.36

RESOLUTION 89-2015

APPROVE COPIER PURCHASE

On motion of Councilman Rothrock seconded by Councilman Bickford the following resolution was ADOPTED- Aye- Pangrazio, Rothrock, Rychlicki, Anderson, Bickford Absent – 0 Nay-0

RESOLVED, that the Board agrees to purchase the Ricoh Copier model MPC3003 for the purchase price of \$5095.00. This price includes Setup and Coordinated installation of Network Printing and Scanning functions, On Site Operator Training,, On Site Service performed by Ricoh Certified Customer Service Technicians, and Includes all Parts, Drums, Labor and Toner. As part of the Service Agreement B & W copies will be billed at \$0.0067 per page and Color copies will be billed at \$0.05 per page.

RESOLUTION 90-2015

BUDGET MODIFICATION TRANSFER FOR ENGINEERING FEES

On motion of Councilman Rothrock, seconded by Councilwoman Rychlicki the following resolution was ADOPTED – Aye – Pangrazio, Rychlicki, Rothrock, Bickford, Anderson Nay-0 Absent – 0

RESOLVED, that the Town Board authorizes Supervisor Pangrazio to make the following Budget Modification : Transfer to B5020.400 (Engineering for Transportation) \$102.50 from B8020.400 (Planning Contractual).

RESOLUTION 91-2015

BUDGET MODIFICATION OF \$3700.00 INCREASE REVENUE ACCOUNT A3040 (REAL PROPERTY TAX ADMIN) INCREASE EXPENDITURES ACCOUNT A1620.2 (BUILDINGS EQUIPMENT)

On motion of Councilwoman Rychlicki, seconded by Councilman Anderson the following resolution was ADOPTED – Aye – Pangrazio, Rychlicki, Rothrock, Bickford, Anderson Nay-0 Absent – 0

RESOLVED, that the Town Board authorizes Supervisor Pangrazio to make the following Budget Modification: Increase Revenue Acct A3040 (Real Property Tax Admin \$3700.00 and Increase the Expenditures Acct A1620.2 (Buildings Equipment) for the purchase of the copier.

RESOLUTION 92-2015

REMOVE STONE AND OILING OF FEELEY ROAD FROM THE 2015 AGREEMENT TO SPEND HIGHWAY FUNDING LIST

On motion of Councilman Bickford, seconded by Councilman Rothrock the following resolution was ADOPTED- Aye- Pangrazio, Rothrock, Rychlicki, Anderson, Bickford Nay-0 Absent – 0

RESOLVED, that upon inspection of the condition of Feeley Road Highway Superintendent Mark Schroeder asked the Board for permission to remove Feeley Road from the 2015 agreement for spending highway funding list since Feeley Road is in good condition and will add Feeley Road to the list for 2016.

REVIEW OF SUPERVISORS REPORT

The Board Members have received via e-mail prior to the board meeting copies of the Monthly Supervisor’s Report which includes up to date Trial Balances and Budget to Actual revenues and expenditures and trial balances. All Board Members signed off on all the reports.

AUDIT OF ABSTRACT OF PAID VOUCHERS AND TRIAL BALANCES

The Board audited the Abstract of paid Vouchers and trial balances.

