

Regular Monthly Meeting  
Caledonia Town Board  
June 12, 2014  
7:00 P.M.

A regular Meeting of the Town Board of the Town of Caledonia was held Thursday, June 12, 2014 at 7:00 P.M. at the Town Hall.

Supervisor Pangrazio called the meeting to order and led in the Pledge of Allegiance.

<b><u>PRESENT:</u></b>	Supervisor	Daniel Pangrazio
	Councilwoman	Pamela Rychlicki
	Councilman	Todd Bickford
	Councilman	Tim Anderson
	Town Clerk	Laurie Sattora

**ABSENT:** Mark Rothrock

**OTHERS:** Tom Perkins, Code Enforcement Officer, Tami Snyder, Assessor, and 2 residents from McIntyre Road.

**RESOLUTION 58 -2014**

**APPROVAL OF MAY 8, 2014 MINUTES**

On motion of Councilman Anderson seconded by Councilwoman Rychlicki the following resolution was ADOPTED- Aye- Pangrazio, Rychlicki, Anderson, Bickford Nay-0 Absent –Rothrock  
RESOLVED, that the minutes of May 8 2014, be approved as presented.

**OPEN FORUM**

No one has requested the privilege of the floor.

**ANNOUNCEMENTS/COMMUNICATIONS**

**RESOLUTION 59– 2014**

**MOVE AGENDA ITEM**

On motion of Councilman Anderson, seconded by Councilman Bickford the following resolution was ADOPTED –Aye- Pangrazio, Rychlicki, Anderson, Bickford Nay-0 Absent –Rothrock  
RESOLVED, that Agenda Item B “Livingston County Water and Sewer” under Old Business be moved up to Announcements and Communications for the residents in attendance from McIntyre Road.

**LIVINGSTON COUNTY WATER & SEWER**

Supervisor Pangrazio discussed the recent water survey results from the water survey recently sent out by the Livingston County Water and Sewer Authority. Overall the vote on water was 35 no votes and 18 yes. Unfortunately not enough grant monies are available to make public water available at a reasonable cost for the homeowners.

A homeowner from McIntyre Road asked if there was any relief to assist the homeowners who have the polluted wells. Supervisor Pangrazio suggested that they contact the County Health Department for help with the water testing.

Supervisor Pangrazio reviewed the following communications with the Town Board:

- Letter to Mayor Debbie Davis in support of fixing Mill Street. Mayor Davis is seeking MultiModal money to assist with the costs of fixing the bridge. Supervisor Pangrazio stated that the Highway Department would help the Village DPW on the project to help keeps costs down.
- Rabies Clinic – Tuesday June 24, 2014 at Highway Barns.
- Time Warner Franchise Renewal – Attorney Skivington is reviewing the contract for renewal.

Councilman Rothrock entered the meeting at 7:17 P.M.

- Roadwork communication was received from a resident requesting that the Highway Department give homeowners advanced notice when they will be doing roadwork in the area. The Board will review and discuss at the July meeting.

**DEPARTMENTS/COMMITTEES**

**ZONING- CODE ENFORCEMENT OFFICER-TOM PERKINS**

Code Enforcement Officer Tom Perkins stated that he has issued less than 20 permits for the year so far and only one new house is being built in the Town.

**PLANNING BOARD - PAM RYCHLICKI**

Councilwoman Rychlicki reported that the May Planning Board Meeting was cancelled.

**BUILDINGS/GROUNDS**

Supervisor Pangrazio stated that he has received several compliments on how nice the cemetery looks.

**HIGHWAY DEPARTMENT**

Highway Superintendent Schroeder was unable to attend tonight’s meeting so Supervisor Pangrazio presented the Highway Report to the Board. The Jobs that the Highway Department had completed for May were:

- Box out shoulders and fill with #2 CR stone on Feeley Road.
- Hauled 600 tons of sand to the shop for paving Daley Road.
- Put shoulders on McIntyre & DeNoon Rd.
- Stone and Oiled Middle Rd for the Village.
- Stone and Oiled River Rd. for the County.
- Hauled 950 tons of stone for the County.
- Working on straightening road signs.
- Sold old grader for \$4,500.00, Pickup Truck for \$16,000.00, and Pallet of miscellaneous items for \$60.00 at the Auction.

**TRAFFIC SAFETY – MARK SCHROEDER**

Supervisor Pangrazio presented a copy of the May 7, 2014 Traffic Safety Report that Highway Superintendent Schroeder submitted for the Board to review.

**ASSESSOR – TAMI SNYDER**

Assessor Tami Snyder presented the Board with a copy of the Assessor Departmental Report for 2014. The report gave a summary of the following:

- Summary of the update/reval for 2014 and Grievance Day Report.
- The Assessor’s Office is in need of purchasing 2 more file cabinets for records.
- 45 residents had not met the NYS tax and Finance requirements to maintain their Star Exemptions for the year so their Star Exemptions have been removed.

**TOWN CLERK**

Town Clerk Laurie Sattora submitted her monthly report to the Town Board for the month of May 2014.

**TOWN CLERK’S REPORT – MAY 2014**

Total Local Shares Remitted to Town Supervisor	<b>\$ 2,627.75</b>
Amount paid to: NYS Ag. & Markets Animal Population Control Fund	<b>\$ 76.00</b>
Amount paid to: NYS Health Department for Marriage License	<b>\$ 67.50</b>
Amount paid to: NYS Department of Environmental Conservation – ACH(Electronically)	<b>\$ 762.00</b>
<b>Total State, County &amp; Local Revenues for MAY 2014:</b>	<b>\$ 3,533.25</b>

**RESOLUTION 60-2014**

**ACCEPT MAY 2014 TOWN CLERK’S MONTHLY REPORT**

On motion of Councilman Anderson, seconded by Councilman Rothrock the following resolution was ADOPTED – Aye – Pangrazio, Rothrock, Rychlicki, Bickford, Anderson, Nay-0 Absent – 0  
RESOLVED, that the Town Clerk’s May 2014 monthly report be approved as presented.

**TAX COLLECTION**

**2014 TAX COLLECTION REPORT –LAURIE SATTORA TAX COLLECTOR– JUNE 2014**

TAX WARRANT FOR 2014	\$ 3,032,767.31
TOTAL SUPERVSOR’S RECEIPTS	\$ 1,023,959.50
TAXES COLLECTED BY TREASURER	\$ 249,659.02
ADVANCES MADE BY COLLECTOR TO TREASURER	\$ 1,300,000.00
TAX ROLL ADJUSTMENTS	\$ 691.88
RETURNED UNPAID TAXES	\$ 230,831.02
TOTAL UNPAID NOTICE PENALTIES (\$2 PER PARCEL) 78 TAX BILLS	\$ 156.00
CASH SETTLEMENT TO TREASURER – CHECK # 1133 APRIL 7, 2014	\$ 227,469.89
INTEREST & PENALTIES TURNED OVER TO SUPERVISOR FOR 2014 TAX COLLECTION CHECK # 1134 MAY 6, 2014	\$ 3,279.67
ADDITIONAL \$.02 INTEREST EARNED FOR MAY 2014 TAX COLLECTION SEASON ELECTRONIC TRANSFER TO SUPERVISOR ON JUNE 3, 2014.	
TOWN OF CALEDONIA TAX ROLL RELEASE OF BOND RECEIVED ON JUNE 10, 2014	

**RESOLUTION 61-2014**

**ACCEPT 2014 TAX COLLECTION REPORT**

On motion of Councilman Bickford, seconded by Councilwoman Rychlicki the following resolution was ADOPTED – Aye – Pangrazio, Rothrock, Rychlicki, Bickford, Anderson, Nay-0 Absent – 0  
RESOLVED, that the 2014 Tax Collection report be approved as presented.

**VILLAGE MASTER PLAN UPDATE**

Councilman Rothrock reported to the Board that the work on the Village Master Plan is progressing along well. In the recent survey that the Village sent out, those that were returned to the Village Board stated that Senior Housing was mentioned as the biggest need for the Village.

**OLD BUSINESS**

**FUND BALANCE POLICY**

Supervisor Pangrazio is working on a Fund Balance Policy.

**VALLEY SAND & GRAVEL**

Valley Sand and Gravel has received their Mining Permit.

**NEW BUSINESS**

**RESOLUTION 62-2014**

**ASSESSMENT BOARD OF REVIEW COMPENSATION**

On motion of Councilman Bickford, seconded by Councilwoman Rychlicki the following resolution was ADOPTED – Aye – Pangrazio, Rychlicki, Rothrock, Bickford, Anderson Nay-0 Absent – 0  
RESOLVED, that the members of the Assessment Board of Review be paid for Grievance Day.

**RESOLUTION 63-2014**

**UPDATE NON-HIGHWAY RULES AND REGULATIONS**

On motion of Councilman Rothrock, seconded by Councilwoman Rychlicki the following resolution was ADOPTED – Aye – Pangrazio, Rothrock, Rychlicki, Bickford, Anderson, Nay-0 Absent – 0  
RESOLVED, that Section Seven of the NON-HIGHWAY RULES AND REGULATIONS be revised.

**RESOLUTION 64-2014**

**REFER VALLEY SAND & GRAVEL TO PLANNING BOARD**

On motion of Councilwoman Rychlicki, seconded by Councilman Bickford the following resolution was ADOPTED- Aye - Pangrazio, Anderson, Bickford, Rothrock, Rychlicki Nay-0 Absent - 0

RESOLVED, that the Planning Board review and submit comments and recommendations back to the Town Board on the application for rezoning Valley Sand & Gravel.

**RESOLUTION 65-2014**

**BUDGET AMENDMENT**

On motion of Councilman Rothrock, seconded by Councilwoman Rychlicki the following resolution was ADOPTED- Aye - Pangrazio, Anderson, Bickford, Rothrock, Rychlicki Nay-0 Absent - 0

RESOLVED, that the Supervisor is authorized to make the following budget amendment in the amount of \$26.50.

<b>From:</b>	<b>A5132.4</b>	<b>Garage Contractual</b>	<b>\$26.50</b>
<b>To:</b>	<b>A1910.4</b>	<b>Insurance</b>	

**RESOLUTION 66-2014**

**BUDGET AMENDMENT**

On motion of Councilwoman Rychlicki, seconded by Councilman Bickford the following resolution was ADOPTED- Aye - Pangrazio, Anderson, Bickford, Rothrock, Rychlicki Nay-0 Absent - 0

RESOLVED, that the Supervisor is authorized to make the following budget amendment in the amount of \$122.18.

<b>From:</b>	<b>A3510.4</b>	<b>Dog Control Contractual</b>	<b>\$122.18</b>
<b>To:</b>	<b>A1410.4</b>	<b>Town Clerk Contractual</b>	

**RESOLUTION 67-2014**

**AMEND 2014 FEE SCHEDULE TO INCLUDING ZONING APPLICATION FEE**

On motion of Councilman Bickford, seconded by Councilwoman Rychlicki the following resolution was ADOPTED- Aye - Pangrazio, Anderson, Bickford, Rothrock, Rychlicki Nay-0 Absent - 0

RESOLVED, that the 2014 Fee Schedule be updated to including the \$500.00 Zoning Application Fee.

**RESOLUTION 68-2014**

**EXECUTIVE SESSION**

On motion of Councilman Rothrock, seconded by Councilman Anderson the following resolution was ADOPTED – Aye – Pangrazio, Rothrock, Rychlicki, Bickford, Anderson, Nay-0 Absent – 0

RESOLVED, that the Board adjourn from the regular session and reconvene as a Board to enter into Executive Session for the purpose of discussing the employment history of a particular person.

**RESOLUTION 69-2014**

**RETURN TO REGULAR SESSION AND REPORT OF EXECUTIVE SESSION-**

The Town Board having met in Executive Session for the purpose of discussing the employment history of a particular person, hereby returns to regular session and reports as follows:

On motion of Councilman Rothrock, seconded by Councilwoman Rychlicki the following resolution was ADOPTED- Aye - Pangrazio, Anderson, Bickford, Rothrock, Rychlicki Nay-0 Absent – 0

RESOLVED, that the Report of Executive Session be accepted with No Action Taken.

**RESOLUTION 70-2014**

**AGREEMENT WITH CALEDONIA -MUMFORD SCHOOL AND VILLAGE OF CALEDONIA TO SHARE THE FUNDING FOR A SRO OFFICER COMMENCING IN 2015**

On motion of Councilman Bickford, seconded by Councilwoman Rychlicki the following resolution was ADOPTED- Aye - Pangrazio, Bickford, Rothrock, Rychlicki Nay-0 Absent – 0 Abstain - Anderson

RESOLVED that upon review and approval of the agreement by Attorney Skivington, Supervisor Pangrazio is authorized to sign the Agreement between the Caledonia-Mumford Central School District, The Town of Caledonia, and The Village of Caledonia for Funding a School Resource Office or “SRO” Officer available to provide security and necessary law enforcement services at the Caledonia-Mumford

Central School. The Town will pay the Village \$7051.00 each year this contract is in effect by February 28<sup>th</sup>.

**RESOLUTION 71-2014**

**2014-15 TRAIL BLAZERS AGREEMENT**

On motion of Councilman Rothrock, seconded by Councilman Anderson the following resolution was ADOPTED – Aye – Pangrazio, Rothrock, Rychlicki, Bickford, Anderson, Nay-0 Absent – 0

RESOLVED, that the Supervisor be authorized to sign an agreement with the Caledonia Trail Blazers Snowmobile Club for the 2014-15 season for snowmobiling purposes.

**REVIEW OF SUPERVISORS REPORT**

The Board Members have received via e-mail prior to the board meeting copies of the Monthly Supervisor’s Report which includes up to date Trial Balances and Budget to Actual revenues and expenditures and trial balances for May 2014. All Board Members signed off on all the reports.

**AUDIT OF ABSTRACT OF PAID VOUCHERS AND TRIAL BALANCES**

The Board audited the Abstract of Paid Vouchers and trial balances for May 2014.

**RESOLUTION 72-2014**

**PAYMENT OF BILLS**

On motion of Councilman Rothrock, seconded by Councilman Anderson the following resolution was ADOPTED – Aye – Pangrazio, Rothrock, Rychlicki, Anderson, Bickford Nay-0 Absent –0

RESOLVED, that the bills be paid in the following amounts:

GENERAL FUND A – Voucher #'s 157 –189	\$	9,045.06
HIGHWAY FUND DB – Voucher #'s 77 - 86	\$	44,672.57
GRAND TOTAL	\$	53,717.63

On motion to adjourn by Councilman Bickford, seconded by Councilwoman Rychlicki and carried by all, the board meeting was adjourned.

Respectfully Submitted,

Laurie Sattora  
Town Clerk