

Regular Monthly Meeting
Caledonia Town Board
July 10, 2014
7:00 P.M.

A regular Meeting of the Town Board of the Town of Caledonia was held Thursday, July 10, 2014 at 7:00 P.M. at the Town Hall.

Supervisor Pangrazio called the meeting to order and led in the Pledge of Allegiance.

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|------------------------|--------------|------------------|
| <u>PRESENT:</u> | Supervisor | Daniel Pangrazio |
| | Councilwoman | Pamela Rychlicki |
| | Councilman | Todd Bickford |
| | Councilman | Tim Anderson |
| | Town Clerk | Laurie Sattora |

ABSENT: Mark Rothrock

OTHERS: Peter Skivington Attorney, and Mark Schroeder Highway Superintendent

RESOLUTION 73-2014

APPROVAL OF JUNE 12, 2014 MINUTES

On motion of Councilman Anderson seconded by Councilwoman Rychlicki the following resolution was ADOPTED- Aye- Pangrazio, Rychlicki, Anderson, Bickford Nay-0 Absent –Rothrock
RESOLVED, that the minutes of June 12, 2014, be approved as presented.

OPEN FORUM

No one has requested the privilege of the floor.

ANNOUNCEMENTS/COMMUNICATIONS

- Culvert Replacement Project in the summer of 2015 by NYS DOT on US Route 20 in the Town of Caledonia, and NYS Route 39 in the Town of Avon.
- NYS Court of appeals holds that local governments have the power to regulate hydrofracking under their authority to enact zoning ordinances. The Municipal Home Rule Law (MHRL) contains a seldom-cited provision granting authority to local governments, including towns, cities, and villages, to protect and enhance their physical and visual environments.
- Letter from Livingston County Water & Sewer Authority to all Fire Departments on the misuse of water provided by Livingston County Water & Sewer Authority to Fire Departments free of charge.

DEPARTMENTS/COMMITTEES

ATTORNEY – PETER SKIVINGTON

Attorney Skivington reported to the Board on the following items:

VALLEY SAND & GRAVEL

Valley Sand & Gravel will be appearing before the Planning Board for review and recommendations on its rezoning application. Upon receiving the Planning Board comments and recommendations the Town will then send to the rezoning application to the Livingston County Planning Department for review and recommendations prior to setting the public hearing in the coming months for Rezoning.

LEHIGH PROPERTIES

The property Owner is looking to dissolve the PUD that was created in 2005. Lehigh Properties will appear before the Planning Board in July.

TIME WARNER CABLE FRANCHISE RENEWAL AGREEMENT

Attorney Skivington is reviewing the agreement and is waiting for confirmation on the base structures and the franchise fee before we set the Public Hearing.

FLETCHERS LANE

Attorney Skivington is working on the deed transfer for Fletcher’s Lane to become a dedicated Town Road. He will have the deed transfer paperwork at the Town Hall for the owners to sign in the coming months.

ZONING- CODE ENFORCEMENT OFFICER-TOM PERKINS

No report required for this month.

PLANNING BOARD - PAM RYCHLICKI

Councilwoman Rychlicki reported that the June Planning Board Meeting was cancelled.

BUILDINGS/GROUNDS

Supervisor Pangrazio reported to the Board that with the recent heavy rains, the roof had been leaking in the upstairs hallway and had to be repaired.

Councilman Anderson

Thought that it would be a good idea to review the map and boundaries at the Caledonia Rural Cemetery for future access to determine if the current access is suitable.

HIGHWAY DEPARTMENT

Highway Superintendent Mark Schroeder reported to the Town Board on what the Highway Department has been working on.

- The highway department has been working quite a bit paving, wedging, cutting shoulders, and stone and oiling on Daley Road and Feeley Road.
- The highway department will be working with Livingston County and the Towns of Avon, York and also the Village of Caledonia over the next few months on roadwork.

TOWN CLERK

Town Clerk Laurie Sattora submitted her monthly report to the Town Board for the month of June 2014.

TOWN CLERK’S REPORT – JUNE 2014

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|--|--------------------|
| Total Local Shares Remitted to Town Supervisor | \$ 2,627.75 |
| Amount paid to: NYS Ag. & Markets Animal Population Control Fund | \$ 76.00 |
| Amount paid to: NYS Health Department for Marriage License | \$ 67.50 |
| Amount paid to: NYS Department of Environmental Conservation – ACH(Electronically) | \$ 762.00 |
| Total State, County & Local Revenues for JUNE 2014: | \$ 3,533.25 |

RESOLUTION 74 -2014

ACCEPT JUNE 2014 TOWN CLERK’S MONTHLY REPORT

On motion of Councilwoman Rychlicki, seconded by Councilman Anderson the following resolution was ADOPTED – Aye – Pangrazio, Rychlicki, Bickford, Anderson, Nay-0 Absent – Rothrock
RESOLVED, that the Town Clerk’s June 2014 monthly report be approved as presented.

RESOLUTION 75- 2014

ESTABLISHING A STANDARD WORKDAY AND REPORTING RESOLUTION FOR THE NEW YORK STATE RETIREMENT SYSTEM

On motion of Councilman Bickford seconded by Councilwoman Rychlicki the following resolution was ADOPTED Aye-Pangrazio, Rychlicki, Anderson, Bickford, Nay – 0 Absent – Rothrock
RESOLVED, that the TOWN OF CALEDONIA hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York

State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body.

BE IT FURTHER RESOLVED, that the Clerk for the Town of Caledonia is directed to post a certified copy of this resolution for a minimum of thirty days. A certified copy of this resolution and an affidavit of posting shall be filed with the State Comptroller within **45 days of adoption**.

THE OFFICIAL'S TERM EXPIRATION DATES ARE AS FOLLOWS:

| Title | Name | Social Security Number (Last 4 digits) | Registration Number | Standard Work Day (Hrs/day) | Term Begins/Ends | Participates in Employer's Time Keeping System (Y/N) | Days/Month (based on Record of Activities) |
|----------------------------|------------------------|---|---------------------|------------------------------------|-------------------------|---|---|
| Elected Officials | | | | | | | |
| Supervisor | Daniel Pangrazio | XXXX | XXXXXX | 6 | 01/01/14-12/31/15 | N | 13.70 |
| Town Clerk | Laurie Sattora | XXXX | XXXXXX | 6 | 01/01/14-12/31/15 | N | 23.53 |
| Town Justice | Mark Riggi | XXXX | XXXXXX | 6 | 01/01/12-12/31/15 | N | 2.13 |
| Town Justice | Kyle MacKay | XXXX | XXXXXX | 6 | 01/01/14-12/31/17 | N | 1.34 |
| Appointed Officials | | | | | | | |
| Secretary to Supervisor | Gretchen Hartford | XXXX | XXXXXX | 6 | 01/01/14-12/31/14 | N | 21.83 |
| Court Clerk | Julie Molisani | XXXX | XXXXXX | 6 | 01/01/14-12/31/14 | N | 6.22 |
| Highway Superintendent | Mark Schroeder | XXXX | XXXXXX | 6 | 01/01/14-12/31/15 | N | 34.20 |
| Assessor | Tami Snyder | XXXX | XXXXXX | 6 | 10/01/2013 – 09/30/2019 | N | 14.0 |
| Town Historian | Eileen LaFave-Bickford | XXXX | XXXXXX | 6 | 01/01/14-12/31/14 | N | 3.61 |

**RESOLUTION 76-2014
ROAD USE AGREEMENT**

On motion of Councilman Bickford, seconded by Councilman Anderson the following resolution was ADOPTED – Aye – Pangrazio, Rychlicki, Bickford, Anderson, Nay-0 Absent – Rothrock

RESOLVED, that the TOWN OF CALEDONIA has reviewed and will adopt the Road Use and Repair Agreement for the use and repair of Town Roads. This agreement shall be signed and approved by the Highway Superintendent, Town Supervisor, Town Attorney, and Developer. This agreement is on file with the Highway Superintendent and the Town Clerk.

Highway Superintendent Mark Schroeder will discuss with Attorney Skivington the implementation of the Road Use Agreement in relation to the upcoming work that Dominion will be doing at its station on Wheatland Center Road in the upcoming year.

**RESOLUTION 77– 2014
AUGUST BOARD MEETING DATE CHANGE**

On motion of Councilman Anderson, seconded by Councilwoman Rychlicki the following resolution was ADOPTED – Aye – Pangrazio, Rychlicki, Bickford, Anderson, Nay-0 Absent – Rothrock

RESOLVED, that the August Town Board Meeting Date be changed to August 7, 2014.

2015 BUDGET

Supervisor Pangrazio discussed with the Board the upcoming budgetary challenges they will face for 2015. Supervisor Pangrazio stated that in the coming year will he will be working on some Plans that will show the efficiencies of consolidating services with Intermunicipal Agreements with the School and Village for an effort to reduce costs for the Town, Village and School. Preliminary numbers received from MVP are showing an increase of the Healthcare costs of 14 to 17%.

REVIEW OF SUPERVISORS REPORT

The Board Members have received via e-mail prior to the board meeting copies of the Monthly Supervisor’s Report which includes up to date Trial Balances and Budget to Actual revenues and expenditures and trial balances for June 2014. All Board Members present signed off on all the reports.

AUDIT OF ABSTRACT OF PAID VOUCHERS AND TRIAL BALANCES

The Board audited the Abstract of Paid Vouchers and trial balances for June 2014.

RESOLUTION 78-2014

PAYMENT OF BILLS

On motion of Councilman Anderson, seconded by Councilman Bickford the following resolution was ADOPTED – Aye – Pangrazio, Rychlicki, Bickford, Anderson, Nay-0 Absent – Rothrock
RESOLVED that the bills be paid in the following amounts:

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|--|--------------|
| GENERAL FUND A – Voucher #'s 190 - 210 | \$ 11,897.74 |
| HIGHWAY FUND DB – Voucher #'s 87 - 101 | \$ 25,942.71 |
| GRAND TOTAL | \$ 37,840.45 |

On motion to adjourn by Councilman Anderson, seconded by Councilwoman Rychlicki and carried by all, the board meeting was adjourned.

Respectfully Submitted,

Laurie Sattora
Town Clerk