

Regular Monthly Meeting  
Caledonia Town Board  
November 13, 2014  
7:00 P.M.

A regular Meeting of the Town Board of the Town of Caledonia was held Thursday, November 13, 2014 at 7:00 P.M. at the Town Hall.

Supervisor Pangrazio called the meeting to order and led in the Pledge of Allegiance.

<b><u>PRESENT:</u></b>	Supervisor	Daniel Pangrazio
	Councilman	Mark Rothrock
	Councilman	Tim Anderson
	Councilwoman	Pamela Rychlicki
	Councilman	Todd Bickford
	Town Clerk	Laurie Sattora

**OTHERS:** Mark Schroeder Highway Superintendent, Tom Perkins Code Enforcement Officer, Russ Barber, Keith Stein, Floyd Anderson.

**RESOLUTION 107-2014**

**EDITORIAL CORRECTION TO RESOLUTION 98 AND 99-2014**

On motion of Councilman Rothrock seconded by Councilwoman Rychlicki the following resolution was ADOPTED- Aye- Pangrazio, Rothrock, Anderson, Rychlicki, Bickford Nay-0 Absent -0

RESOLVED, that the editorial correction be made to Resolution 98 and 99 from the October 9, 2014 minutes.

**RESOLUTION 108-2014**

**APPROVAL OF OCTOBER 9, 2014 MINUTES**

On motion of Councilman Rothrock seconded by Councilwoman Rychlicki the following resolution was ADOPTED- Aye- Pangrazio, Rothrock, Anderson, Rychlicki, Bickford Nay-0 Absent -0

RESOLVED, that the minutes of October 9, 2014, be approved as presented.

**OPEN FORUM**

No one requested privilege to speak.

**ANNOUNCEMENTS/COMMUNICATIONS**

Supervisor Pangrazio reviewed the following communications with the Board:

- A letter was received from FEMA stating that they have received the application for reimbursement and are reviewing it.
- Overview of the November Election Results.
- Letter from Sheriff Dougherty regarding the November 1, 2014 fire at Commodity Resource Corporation
- Letter from Livingston County Development to The Woolery on completing the Livingston County Sign and Façade Improvement Program project.
- NYMIR Proposed rates at the same funding level they applied in 2014.
- Livingston County Traffic Safety Board Meeting Minutes from September 2014.
- Letter received from Attorney Skivington regarding the case “Lenape Resources, Inc. v. the Town of Avon” decided by the Appellate Division on the Moratorium imposed by the Town of Avon with respect to the fracking activities.

**DEPARTMENTS/COMMITTEES**

**ATTORNEY – PETER SKIVINGTON**

Attorney Skivington was not required to attend.

**ZONING – TOM PERKINS**

- Code Enforcement Officer Tom Perkins updated the Board on the fire at Commodity Resource. Several fire companies assisted in responding to the blaze. The fire was handled very well. The Fish Hatchery, NYS DEC, and the Health Dept. were contacted and no water run off, air quality problems or health concerns resulted from the fire. If Land O’ Lakes decides to rebuild Code Enforcement Officer Tom Perkins stated that he would like to see more access points into the building and a loop hydrant system around the plant.
- Dominion Gas located on Wheatland Center Road is in the process of constructing Gas Drying Buildings over the next year.
- One new house is being built on Neale Road.

**7:15 PM PUBLIC HEARING ON PRELIMINARY BUDGET 2015**

Supervisor Pangrazio opened the public hearing to consider the Preliminary Budget for 2015. Town Clerk Laurie Sattora read the legal notice for the Budget that was published in the Livingston County News. Supervisor Pangrazio asked the public if anyone would like to speak or ask questions concerning the budget or if the board had any questions or comments.

**PLANNING BOARD – PAM RYCHLICKI**

No Planning Board meeting was held in October.

**BUILDING/GROUNDS**

Supervisor Pangrazio updated the Board on the Furnace Problems. Turnbull Heating has ordered the part for the boiler and will be replacing them soon.

**HIGHWAY DEPARTMENT**

Mark Schroeder presented his highway report for the month of October.

- The Highway Department has prepared trucks for the upcoming winter season
- Prisoners from the Livingston County Jail helped the Highway Department with installing the snow fence.
- Highway Superintendent Mark Schroeder has been working with FEMA and will tentatively sign the final paperwork for reimbursement by November 17<sup>th</sup>.
- The Highway Department has done some repairs to the post on the Recycle Barn.
- Highway Superintendent Mark Schroeder picked up the truck body from Henderson Equipment.
- Highway Superintendent Mark Schroeder will be going to Albany next week with other Town Highway Superintendents to get information on the five-year Chips Plan.

**TOWN CLERK**

Town Clerk Laurie Sattora submitted her monthly report to the Town Board for the month of October 2014.

**TOWN CLERK’S REPORT OCTOBER 2014**

Total Local Shares Remitted to Town Supervisor	<b>\$ 2,774.05</b>
Amount paid to: NYS Ag. & Markets Animal Population Control Fund	<b>\$ 51.00</b>
Amount paid to: NYS Health Department for Marriage License	<b>\$ 45.00</b>
Amount paid to: NYS Department of Environmental Conservation – ACH(Electronically)	<b>\$ 1,410.95</b>
<b>Total State, County &amp; Local Revenues for October 2014:</b>	<b>\$ 4,281.00</b>

**RESOLUTION 109-2014**

**ACCEPT OCTOBER 2014 TOWN CLERK’S MONTHLY REPORT**

On motion of Councilwoman Rychlicki seconded by Councilman Bickford, the following resolution was ADOPTED – Aye – Pangrazio, Rothrock, Anderson, Rychlicki, Bickford      Nay-0    Absent – 0  
RESOLVED, that the Town Clerk’s October 2014 monthly report be approved as presented.

**OLD BUSINESS**

**FUND BALANCE POLICY**

Upon the recommendation from the New York State Comptroller's Office Supervisor Pangrazio had been working on a Fund Balance Policy for the Town. Supervisor Pangrazio distributed a Draft Copy for the Board to review and discuss at the December Meeting.

**VALLEY SAND & GRAVEL**

Supervisor Pangrazio updated the Board that no public hearing date has been scheduled for the rezoning for Valley Sand & Gravel. The Board had a discussion on the hearing and stated to Supervisor Pangrazio that this will not go forward and no hearing date will be set until a Host Agreement is in place.

**NEW BUSINESS**

**RESOLUTION 110-2014**

**TRAFFIC SAFETY APPOINTMENTS-MARK SCHROEDER & TIMOTHY ANDERSON**

On motion of Councilman Rothrock, seconded by Councilwoman Rychlicki the following resolution was ADOPTED – Aye – Pangrazio, Rothrock, Anderson, Rychlicki, Bickford   Nay-0       Absent – 0

RESOLVED that Mark Schroeder will be reappointed to a 3-year term as the Town of Caledonia Livingston County Traffic Safety representative and Timothy Anderson will be the alternate.

**RESOLUTION 111-2014**

**BUDGET ADJUSTMENT FOR 1 TON TRUCK BODY**

On Motion of Councilman Anderson seconded by Councilwoman Rychlicki the following resolution was ADOPTED – Aye – Pangrazio, Rothrock, Anderson, Rychlicki, Bickford       Nay-0 Absent –0

RESOLVED, that Supervisor Pangrazio is authorized to make the following Budgetary Adjustment to Increase the Revenue Account DB2301 (Services to County) \$8135.00 and Increase the Expenditure Account DB5130.200 Machinery Equipment \$8135.00 for the 1 Ton Truck Body being purchased from Henderson Truck Equipment.

**CLOSE PUBLIC HEARING AT 7:45 P.M.**

Supervisor Pangrazio asked if anyone present would like to speak on the 2015 budget or if any board members had any comments or questions. No one present had any questions or concerns, so Supervisor Pangrazio closed the public hearing. Councilwoman Rychlicki commended Supervisor Pangrazio for his dedication and all the time spent working on the budget and staying within the Tax Cap. Councilwoman Rychlicki's commended Supervisor Pangrazio for a "Job Well Done."

**2015 BUDGET CHANGES**

Supervisor Pangrazio reviewed changes to the Preliminary Budget for 2015.

**RESOLUTION 112-2014**

**2015 BUDGETARY CHANGES**

On motion of Councilwoman Rychlicki seconded by Councilman Rothrock, the following resolution was ADOPTED – Aye-Pangrazio, Anderson, Rychlicki, Rothrock, Bickford   Nay – 0       Absent- 0

RESOLVED, that the changes made to the Preliminary Budget for 2015 be accepted.

**RESOLUTION 113-2014**

**2015 BUDGET ADOPTION**

On motion of Councilwoman Rychlicki seconded by Councilman Rothrock, the following resolution was ADOPTED – Aye-Pangrazio, Anderson, Rychlicki, Rothrock, Bickford   Nay – 0       Absent- 0

RESOLVED, that the Changed Preliminary Budget be adopted as the annual budget and;

BE IT FURTHER RESOLVED, that the Town Clerk shall prepare and certify in triplicate, copies of said Annual Budget, as adopted by this Board, and deliver one copy to the Supervisor to be presented by him to the Board of Supervisors of the County.

**REVIEW OF SUPERVISORS REPORT-OCTOBER 2014**

The Board Members have received via e-mail prior to the board meeting copies of the Monthly Supervisor's Report which includes up to date Trial Balances and Budget to Actual revenues and expenditures and trial balances for October 2014. All Board Members present signed off on all the reports.

**AUDIT OF ABSTRACT OF PAID VOUCHERS AND TRIAL BALANCES**

The Board audited the Abstract of Paid Vouchers and trial balances for October 2014.

**RESOLUTION 114-2014**

**PAYMENT OF BILLS**

On motion of Councilman Rothrock, seconded by Councilwoman Rychlicki the following resolution was ADOPTED – Aye – Pangrazio, Rothrock, Anderson, Rychlicki, Bickford Nay-0 Absent – 0

RESOLVED that the bills be paid in the following amounts:

GENERAL FUND A – Voucher #'s 295-301, 303-333	\$ 59,042.82
GENERAL FUND B – Voucher #'s 302,318	\$ 9,731.23
HIGHWAY FUND DB – Voucher #'s 138-150	\$ 35,863.00
GRAND TOTAL	\$ 104,637.05

On motion to adjourn by Councilman Rothrock, seconded by Councilman Anderson and carried by all, the board meeting was adjourned.

Respectfully Submitted,

Laurie Sattora  
Town Clerk