

Regular Monthly Meeting
Caledonia Town Board
February 13, 2014
7:00 P.M.

A regular Meeting of the Town Board of the Town of Caledonia was held Thursday, February 13, 2014 at 7:00 P.M. at the Town Hall.

Supervisor Pangrazio called the meeting to order and led in the Pledge of Allegiance.

PRESENT: Supervisor Daniel Pangrazio
Councilwoman Pamela Rychlicki
Councilman Todd Bickford
Councilman Mark Rothrock
Town Clerk Laurie Sattora
Highway Superintendent Mark Schroeder

ABSENT: Councilman Tim Anderson

OTHERS: Dave Bernacki – Safe Driver Solutions, Tyler Davis, Pam and Mike Johnson, Village of Caledonia Clerk Ann Grattan, and Village of Caledonia DPW Chris Buckley.

RESOLUTION 44-2014

APPROVAL OF JANUARY 9, 2014 MINUTES

On motion of Councilwoman Rychlicki, seconded by Councilman Bickford the following resolution was ADOPTED- Aye- Pangrazio, Rychlicki, Rothrock, Bickford Absent – Anderson Nay-0
RESOLVED, that the minutes of January 9, 2014 be approved as presented.

OPEN FORUM

DAVE BERNACKI- PRESIDENT OF SAFE DRIVER SOLUTIONS gave a presentation to the Board on his company that is a mobile drug and alcohol testing company. Safe Driver Solutions currently provides drug and alcohol testing and DOT Part 40 compliance for over 14 different Counties along with several Towns and Villages in Livingston County. The company comes to the municipality's location with no site fees, no hourly charge and no minimum samples required.

Councilman Tim Anderson entered the meeting at 7:07 P.M.

With the on-site testing it reduces the loss of man-hours and the employee never has to leave the work-site. The rates are very competitive with the current system that most Towns and Villages are currently using. The company also offers on-call post crash mandatory testing.

ANNOUNCEMENTS/COMMUNICATIONS

Supervisor Pangrazio shared the following communications with the Board:

- Thank you letter received from the Caledonia Fire Department for the use of snow fence.
- Email from CR&R Recycling representative Tom Smith that they will continue with no charge for CRT TV's and monitors at the Transfer Station of electronics.
- Teen Recognition nominations are due in early February.
- 2014 Land Use Decision –Making Training Program sponsored by Monroe County for ZBA & Planning Board Members in March. A copy will be given to the Planning Board Clerk and Zoning Board Clerk to distribute to members for training opportunities.
- On February 27, 2014 the Caledonia Town Hall will host a Training Opportunity for the Livingston County Planning Department on the Overview of the Updated SEQR Forms.

DEPARTMENTS & COMMITTEES

ATTORNEY-PETER SKIVINGTON – Not required.

ZONING- CODE ENFORCEMENT OFFICER TOM PERKINS – Not required.

PLANNING BOARD – PAMELA RYCHLICKI- No January meeting held.

BUILDING/GROUNDS – TIM ANDERSON/TODD BICKFORD

Supervisor Pangrazio stated that work is continuing on the basement foundation wall and would like to have the wiring and lighting checked in the basement. Supervisor Pangrazio discussed with the Board about having a yearly maintenance agreement for servicing the boiler system due to the recent heating problems at the Town Hall.

HIGHWAY- MARK SCHROEDER

Highway Superintendent Mark Schroeder reported to the Board on the projects that the Highway Department has been busy working on.

- The Highway crew has been busy with snow plowing and working on the trucks, patching potholes and general maintenance in the shop. In the month of January the Highway Department plowed 20 out of 31 days.
- We still have salt left in the Salt Barn and Highway Superintendent Schroeder has ordered 250 ton more.
- Highway Superintendent Mark Schroeder will be traveling to Albany in March in hopes of securing CHIPS Funds for the Town. Several Highway and DPW Superintendents attend.

TRAFFIC SAFETY – MARK SCHROEDER

Highway Superintendent Mark Schroeder reported to the Board on the Traffic Safety meeting that was held in November.

TOWN CLERK

Town Clerk Laurie Sattora submitted her monthly report to the Town Board for the month of January 2014.

TOWN CLERK’S REPORT – JANUARY 2014

Total Local Shares Remitted to Town Supervisor	\$ 3,506.00
Amount paid to: NYS Ag. & Markets Animal Population Control Fund	\$ 61.00
Amount paid to: NYS Comptroller – Games of Chance	\$ 15.00
Total State, County & Local Revenues for JANUARY 2014:	\$ 3,582.00

RESOLUTION 45-2014

ACCEPT JANUARY 2014 TOWN CLERK’S MONTHLY REPORT

On motion of Councilwoman Rychlicki, seconded by Councilman Bickford the following resolution was ADOPTED – Aye – Pangrazio, Rothrock, Rychlicki, Bickford , Anderson Nay-0 Absent – 0
RESOLVED, that the Town Clerk’s January 2014 monthly report be approved as presented.

NEW HUNTING & FISHING LICENSING PROGRAM

Town Clerk Laurie Sattora discussed with the Town Board the new Licensing System for Hunting and Fishing Licenses. The New State Decals Licensing computer system changed vendors in December and went live in January with a new program. The new program is continuing to have intermittent problems and we have not been able to successfully sell any licenses. Reports are not correct in the system, and the system freezes and will not connect to complete a sale. Clerk Sattora is hoping that the State DEC will get the bugs out of the system before the fishing and hunting license season gets busy. Several other Towns are having similar problems along with the Big Box Stores.

OLD BUSINESS

EXTENDED TRUCK WARRANTY

The Board and Highway Superintendent Mark Schroeder discussed purchasing the extended warranty on the truck. The Board agreed that going forward an extended warranty should be part of the bid package.

FLETCHERS LANE

Highway Superintendent is working on the list for getting approvals for the agreement to be drawn up by Attorney Skivington.

NEW BUSINESS

RESOLUTION 46-2014

AUTHORIZATION TO PURCHASE EXTENDED TRUCK WARRANTY

On motion of Councilman Rothrock, seconded by Councilman Bickford the following resolution was ADOPTED – Aye – Pangrazio, Rothrock, Rychlicki, Bickford, Anderson Nay-0 Absent – 0

RESOLVED, that Highway Superintendent Mark Schroeder is authorized to purchase an extended warranty from Mack for \$2210.00 on the new truck.

RESOLUTION 47-2014

AGREEMENT TO SPEND HIGHWAY FUNDS

On motion of Councilman Bickford, seconded by Councilwoman Rychlicki the following resolution was ADOPTED- Aye - Pangrazio, Anderson, Rychlicki, Bickford, Rothrock Nay-0

RESOLVED, that pursuant to the provisions of Section 284 of the Highway Law, the Highway Superintendent and Town Board agree that moneys levied and collected for the repair and improvement of highways, and received from the state for the repair and improvement of highways, shall be expended for 2014.

RESOLUTION 48- 2014

TOWN INVESTMENT POLICY

On motion of Councilman Rothrock, seconded by Councilman Anderson, the following resolution was ADOPTED Aye- Pangrazio, Rychlicki, Rothrock, Bickford, Anderson Nay- 0 Absent- 0

RESOLVED, that the Town's Investment Policy has been updated and reviewed.

RESOLUTION 49-2014

ST. AGNES RAFFLE

On motion of Councilman Anderson seconded by Councilman Rothrock the following resolution was ADOPTED – Aye – Pangrazio, Rychlicki, Rothrock, Anderson, Bickford Nay-0

RESOLVED, that the Town Board approve the Raffle Application for St. Agnes for its yearly fund raiser to be held at Jones Hall on Saturday, March 8, 2014.

RESOLUTION 50-2014

SAFE DRIVER SOLUTIONS DRUG TESTING

On motion of Councilwoman Rychlicki, seconded by Councilman Anderson the following resolution was ADOPTED – Aye – Pangrazio, Rothrock, Rychlicki, Bickford, Anderson Nay-0 Absent – 0

RESOLVED, that Highway Superintendent is authorized to use Safe Driver Solutions for Drug and Alcohol specimen Collection and Testing.

The Supervisor's Monthly Report was presented to the Board for each member to review and sign. The Board audited the Abstract of Paid Vouchers and trial balances.

RESOLUTION 51-2014

PAYMENT OF BILLS

On motion of Councilman Rothrock seconded by Councilman Bickford he following resolution was

ADOPTED – Aye – Pangrazio, Anderson, Rothrock, Rychlicki, Bickford Nay-0 Absent – 0

RESOLVED, that the bills be paid in the following amounts:

GENERAL FUND A – Voucher #'s 28-45,48-64	\$	87,668.88
GENERAL FUND B – Voucher #'s 46,47,65	\$	3,505.92
HIGHWAY FUND DB – Voucher #'s 14 - 26	\$	19,037.50
WATER DISTRICT # 1 – Voucher # 1	\$	5,490.00
CALEDONIA FIRE DISTRICT – Voucher # 1	\$	296,352.00
GRAND TOTAL	\$	412,054.30

On motion to adjourn by Councilman Bickford, seconded by Councilwoman Rychlicki and carried by all, the board meeting was adjourned.

Respectfully Submitted,

Laurie Sattora
Town Clerk